First Year Student Handbook
2017-2018

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Undergraduate Student Office
College of Arts & Science

Inquiries may be directed to:
306.966.4231 or
student-advice@artsandscience.usask.ca

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Director’s Message

The Undergraduate Student Office Welcomes You,

Welcome to the College of Arts and Science! The Undergraduate Student Office is pleased to represent student services, academic advising and learning communities within the College of Arts and Science. Our efforts to support students and impact the student experience can be seen in the breadth and depth of our involvement across the University of Saskatchewan campus.

We’re here to help!
The primary sites for undergraduate student advising in the College of Arts and Science are the Undergraduate Student Office (UGSO) and the Trish Monture Centre (TMC) for Student Success. Additional program advising occurs at the Departmental level. Advising in the UGSO and TMC is available throughout the year.

Undergraduate Student Advisors assist students by providing advice and guidance throughout their studies (including transfer, returning, second degree and graduating students). The UGSO staff assists students by:

- Monitoring all program requirements and advice on College regulations.
- Assisting students with course selection, understanding program options, academic strategies and resources available for success.
- Determining prerequisites for non-direct entry colleges.
- Provide strategies for application to direct entry colleges.
- Assisting students to understand promotion and graduation standards.
- Assisting students facing academic difficulty.
- Advocating for appropriate resources for students.

More information is available in this First Year Guide or at: http://artsandscience.usask.ca/undergraduate/advising/

Don’t Miss Out, Check Out Our Learning Communities
Learning Communities are what a university education is all about – students and faculty from many different backgrounds come together to explore big ideas and a wide range of perspectives on the world. Through this experience, students grow personally as they advance intellectually, and make lifelong friendships.

- LC students gather in a weekly LC Hour led by two senior student Peer Mentors who facilitate sessions on study skills, goal setting and stress management; help students access academic, health, and other support services.

We have several LC options available to meet your unique needs. Find us at: http://artsandscience.usask.ca/undergraduate/about/learningcommunities.php

We hope that you stop by the UGSO in Arts 265, or the TMC in Arts 250 whenever you have any questions! Also feel free to give us a call at (306) 966-4231 and we will be happy to help! We look forward to hearing from you and wish you all the best in your first year at the College of Arts and Science.

Sheryl Prouse, B.S.W., M.C.Ed.
Director of Student Advising
College of Arts and Science
First Year Student Checklist

- Do your research! Read this handbook and explore the Arts & Science website.

- Attend a U-Start registration workshop.

- Send in all of your final transcripts and check your application status (if conditionally accepted).

- Log into your PAWS (Personalized Access to Web Services) account with your NSID (Network Services ID) and password provided in your acceptance letter. Check your Academics channel for your registration date (click on Registration) and familiarize yourself with your student email account.

- Browse through the Course and Program Catalogue and check out all of the different degree options within the College of Arts & Science.

- Make an appointment to speak with an academic advisor if you need help choosing courses or have questions about your degree requirements. To make an appointment, please call (306) 966-4231. Appointments are available in person, over the phone, or through Skype.

- Register for your classes on PAWS. First-year students can register as early as Saturday June 17th, 2017 at 9:30 am. Consider registering in an academic support program as well:
  - Arts & Science Learning Communities - First-year Learning Experience: a small group of first-year students who choose to register in a common set of two or three classes. In addition to sharing a common classroom experience in large lectures, students gather as a smaller community in a weekly Learning Community (LC) hour guided by two successful senior student peer mentors. Registration for fall 2017 Learning Communities begins May 8th, 2017 at noon– make sure to register early to reserve your spot! For more information, or to register, contact aslc@usask.ca.
  - Aboriginal Student Achievement Program (ASAP) Learning Community: a small group of first year Aboriginal students who take a common set of courses together and meet weekly with upper year university students called peer mentors. Aboriginal students develop a community on campus, improve their academic skills, and set academic and career goals. ASAP is coordinated through the Trish Monture Centre for Student Success. For more information, or to register, contact tmc@artsandscience.usask.ca.
  - Arts & Science Transition Program (UTRAN) Learning Community: provides a supportive and close-knit learning environment that helps students make the jump from high school to university. Students in the Transition Program can register in a maximum of 18 credit units per year or 9 credit units per term. For more information, or to register, contact utran@artsandscience.usask.ca.
  - Math Readiness Course: non-credit math review, for students who wish to refresh their high school math skills. Students can take the Math Readiness course during the summer or throughout the first term. There is also an online Math Readiness course option available.
  - Writing for Academic Success: a non-credit basic writing skills course focused on grammar and the principles of essay organization and editing. Students learn to apply their grammar knowledge to their writing, increasing its efficiency and effectiveness.

- Discover which textbooks you need using the U of S Bookstore website or PAWS (the My Textbooks menu is found under the Academics channel).
Find a place to live (if you are not living at home). There are many on-campus and off-campus housing options. Students interested in residence are encouraged to apply early!

Apply for government student loans, grants, and/or scholarships to assist you with tuition and other education costs.

Get connected at Welcome Week and attend the university-wide Orientation on September 2, 2017.

Consider getting involved in campus life! Join a club or group, volunteer, or participate in recreation activities – there’s something for everyone!

Opt out of the University of Saskatchewan Student’s Union (USSU) Student Health and Dental Plan if you have alternative coverage.

Order your University of Saskatchewan student card online or in-person at the U of S Bookstore; and then you will be able to get your Saskatoon Transit U-Pass at the Information Centre in Upper Place Riel.

Explore study abroad opportunities and consider building one into your degree. Studying abroad is a fantastic opportunity to live in a foreign country, experience another culture, and gain global insight.
## Important Dates to Remember in 2017-2018

<table>
<thead>
<tr>
<th>THE LAST DAY TO ...</th>
<th>COURSE TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>... make registration changes (100% tuition credit)</td>
<td><strong>3 CREDIT UNITS</strong></td>
</tr>
<tr>
<td></td>
<td><strong>TERM 1</strong></td>
</tr>
<tr>
<td></td>
<td>September 19</td>
</tr>
<tr>
<td>... make registration changes (75% tuition credit)</td>
<td>September 26</td>
</tr>
<tr>
<td>... make registration changes (50% tuition credit)</td>
<td>October 3</td>
</tr>
<tr>
<td>... withdraw from a class (not eligible for tuition credit)</td>
<td>November 15</td>
</tr>
</tbody>
</table>

### Session Dates

<table>
<thead>
<tr>
<th></th>
<th>Regular</th>
<th>Spring¹</th>
<th>Summer²</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Term 1</td>
<td>Term 2</td>
<td>Term 1</td>
</tr>
<tr>
<td>Classes begin</td>
<td>September 6</td>
<td>January 3</td>
<td>May 10</td>
</tr>
<tr>
<td>Classes end</td>
<td>December 7</td>
<td>April 6</td>
<td>June 23</td>
</tr>
<tr>
<td>Final exam period¹</td>
<td>December 8-22</td>
<td>April 9-28</td>
<td>June 26-28</td>
</tr>
</tbody>
</table>

¹ Final exams for multi-term (6 c.u.) courses taken during the regular session are scheduled during the April final exam period.
² Note that Q1 + Q2 = Term 1 and Q3 + Q4 = Term 2.
³ Multi-term summer courses will span May 10-August 15 and will not necessarily be 6 c.u. courses.

### University Holidays 2017-2018 Regular Session

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Holiday</th>
<th>Usask Open?</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>September 4</td>
<td>Labour Day</td>
<td>No</td>
</tr>
<tr>
<td>M</td>
<td>October 9</td>
<td>Thanksgiving Day</td>
<td>No</td>
</tr>
<tr>
<td>M-Sat</td>
<td>November 13-18</td>
<td>Fall Mid-Term Break (no classes)</td>
<td>Yes</td>
</tr>
<tr>
<td>Sat-M</td>
<td>November 11, 13</td>
<td>Remembrance Day</td>
<td>No</td>
</tr>
<tr>
<td>Sun-M</td>
<td>December 25 – January 3</td>
<td>Christmas Break</td>
<td>No</td>
</tr>
<tr>
<td>M</td>
<td>February 19</td>
<td>Family Day</td>
<td>No</td>
</tr>
<tr>
<td>M-S</td>
<td>February 19-24</td>
<td>Winter Mid-Term Break</td>
<td>Yes</td>
</tr>
<tr>
<td>F</td>
<td>March 30</td>
<td>Good Friday</td>
<td>No</td>
</tr>
</tbody>
</table>
Getting Oriented

Explore the University’s Online Resources
The U of S website contains a wealth of valuable information. Here are a few links to get you started:

- **U of S Students’ website**: your one stop destination for current U of S students. This is the place to go for registration tutorials, information on exams, transcripts, tuition and fees, scholarships, student loans, and student support services. You can also find information for new, Aboriginal, and international students.

- **Course and Program Catalogue**: see the degree requirements for all U of S programs. You can check out exactly which courses you need to complete a degree from any college/department on campus.

- **Arts & Science homepage**: find information on the College of Arts & Science, including academic advising contacts, a list of departments and programs, and current research facilities.

- **Arts & Science Learning Communities**: learn about the College of Arts & Science Learning Communities (LC). Find the best LC for you by exploring course combinations connected to your career and program goals.

- **Student Learning Services at the University Library**: access a variety of resources to help you be successful academically, including study skills workshops, math and stats help, and a drop-in writing centre.

- **Study Abroad**: discover the various ways to study abroad, whether it be a term or class abroad. You can also find a list of the different countries that have educational agreements with the U of S.

Events and Info Sessions
University orientation and information sessions can help you begin your journey at the university. Before registration opens, you and your parents can attend free U-Start registration workshop, held across western Canada throughout May and June. You will be introduced to PAWS (Personalized Access to Web Services), course registration, and a wide variety of on campus resources including housing, transition programs, and more. On September 5, 2017, right before school starts, you can also attend the campus-wide Orientation for all new students. This is a great opportunity for you to meet new friends, get important academic information, learn more about student life, find your classrooms, and get your student card. Additional orientation activities are also available for Aboriginal and international students. Other groups on campus, such as the University of Saskatchewan Students’ Union (USSU), also organize welcome activities in September, such as Welcome Week. Be sure to check out the university’s event calendar.

Contact an Academic Advisor
Confused about what to take in your first year? Wondering which Learning Community is for you? Not sure how to get into a professional college? Having problems with a course? Come see an academic advisor if you need help choosing courses, have questions about your degree requirements, or want to chat with someone about any academic problems you are facing. To make an appointment with an academic advisor call (306) 966-4231 or visit Arts 265.

*Undergraduate Student Office (Arts 265)*

The Undergraduate Student Office is a one stop shop for students in the College of Arts & Science. This is the place to go if you have questions about university or your academics, need to defer a final exam, or would like to see an academic advisor. Academic advisors help students determine which classes to take to obtain a specific degree or to apply to a professional college. They also advise on most academic issues including grade appeals, academic integrity, academic difficulty, academic grievances, DegreeWorks, and more. If you are experiencing difficulty while at the U of S, you can speak with your academic advisor. They can help you develop a plan for the rest of the term.
and refer you to different resources and support services on and off campus. For more information call (306) 966-4231 or email student-advice@artsandscience.usask.ca.

**Trish Monture Centre for Student Success (Arts 250)**

The Trish Monture Centre for Student Success is home to the Aboriginal Student Achievement Program (ASAP) Learning Communities and the Arts & Science Transition Program (UTRAN) Learning Communities. The mission of the Trish Monture Centre is to encourage Aboriginal and Transition Program students in the College of Arts & Science. To do this, the advisors working within the Centre use a holistic approach to academic advising that addresses the student as a whole person. The Trish Monture Centre also provides Aboriginal and Transition Program students with a gathering and study space, including computers, a microwave, free coffee, and a collection of academic resources.

Aboriginal student advisors offer holistic Aboriginal academic advising, information about on-campus and community based Aboriginal programs, assistance with course selection and registration, and partnering with post-secondary coordinators and funding agencies. They also coordinate the ASAP Learning Communities. For more information, or to register, contact tmc@artsandscience.usask.ca.

The Transition Program provides a supportive and close-knit learning environment that helps students make the jump from high school to university through a Learning Communities model. Students in the Transition Program can register in a maximum of 18 credit units from the UTRAN Learning Communities and receive all the benefits of being in a Learning Community Program, plus additional academic and student supports to help bridge the gap from high school to university. The Transition Program supports include a dedicated Transition Program academic advisor, academic coaching, a course in Strategies for Academic Success, and a mix of small and large courses. For more information, or to register, please contact utran@artsandscience.usask.ca.

**Learning the Academic Jargon**

At the university, you will begin to learn a whole new language. Listed below are a few of the more important terms you will encounter as you familiarize yourself with university life.

**Class/Course**

The terms “class” and “course” are often used interchangeably.

**Course Description**

Course descriptions, found in the Course and Program Catalogue, give you information about a particular course, such as the course name, number, credit units (c.u.) and the term(s) in which it is offered.
Course Reference Number (CRN)
The Course Reference Number (CRN) is a unique 5 digit number assigned to each class section for the purpose of registration. You will need to know the corresponding CRN for each course section (e.g. lecture, lab, tutorial, and seminar) in which you wish to register. You can register more quickly by entering these numbers directly into PAWS instead of searching for each section during your registration session.

Credit Unit (c.u.)
A value assigned to a course which indicates its relative weight within the student program. Credit units define the amount of university-level credit to be awarded for successful completion of a course or, in the case of transfer credit, of study elsewhere. A frequent criterion used in judging credit units is the expected student effort in the course or hours of instruction. Normally, courses that span one term have a weight of three (3) credit units (e.g., SOC 111.3) while courses that take two terms to complete have a weight of six (6) credit units (e.g., ENG 110.6).

Cumulative Weighted Average (CWA)
Your cumulative weighted average or CWA, calculated as a percentage, is a general indicator of your academic performance. A CWA is based on two factors: the grade you receive in a course, and the number of credit units the course is worth. This won’t be relevant until after your first term once your grades are posted, and further on into your studies.

To calculate your CWA:

Multiply your mark in each course by the number of credit units the course is worth. This will give you the “weighted mark” for the course.

Add the weighted marks for all of your courses together. Add the total number of credit units taken.

Divide the total weighted marks by the total number of credit units you have attempted.

Example:

Step 1 – Convert all final grades to weighted marks

65% in ENG 110.6 \( \Rightarrow \frac{65}{100} (6 \text{ c.u.}) = 390 \)

82% in LIT 100.6 \( \Rightarrow \frac{82}{100} (6 \text{ c.u.}) = 492 \)

59% in BIOL 120.3 \( \Rightarrow \frac{59}{100} (3 \text{ c.u.}) = 177 \)

Step 2 – Find the average

\[
\text{Total weighted marks} = \frac{390 + 492 + 177}{6 + 6 + 3} = \frac{1059}{15} = 70.6\%
\]

If you are unsure about your CWA, call (306) 966-4231 to make an appointment with an academic advisor.

Exchanges
Students are able to do one or two terms abroad at an institution that has an exchange agreement with the U of S, allowing students to pay tuition to the U of S while attending the partner university. An exchange is a fantastic way for students to study their degree program at another university.
**Full-Time Student**  
At the University of Saskatchewan, an undergraduate student is considered full-time if they are registered in 9 or more credit units **per term** during regular session (September to April). Students can use this [eligibility calculator](#) to determine if their spring and summer registration meets the criteria to be considered full-time.

Students with a permanent disability who are approved for a reduced course load will be considered full-time students when taking 6 credit units per term.

Please note that the definition of full-time can vary depending on the institution and government agency you are involved with. When dealing with issues such as student loans or visas, make sure to check directly with the applicable agency or institution to determine how many credit units must be taken for them to consider a student full-time.

**Independent Studies**  
Independent Studies courses are offered through the [Centre for Continuing & Distance Education](#), giving students the flexibility to take U of S courses regardless of where they live. Students receive a course guide outlining required assignments and readings. These courses may use audio or video tapes, CDs, DVDs, and online resources. When registering, class section numbers beginning with X are Independent Studies classes.

**Internships**  
Internships allow students to gain valuable work experience while pursuing their degree. An internship is a period of extended and intensive field study experience. Internships are done through specific departments and can be arranged by that department. They are not always for U of S credit, but they will show up on a student's transcript.

**Junior Level Courses**  
Courses numbered in the range of 100 to 199. These courses are usually general introduction courses, or courses that introduce core subject material and serve as prerequisites to senior-level courses in that subject.

**Lab**  
A lab accompanies lecture and/or tutorial time to allow for more practical/hands-on work. In a biology class, for example, a scientific experiment may be performed, whereas in a drama class, set and prop construction may be the purpose of the lab. Labs must be attended as well! See diagram on p. 10 under the entry for “Course Description” to learn how to tell if a class has a lab or not.

**Lecture**  
A lecture refers to class time which is structured by a professor according to course content. Lectures are 50 minutes for Monday-Wednesday-Friday (MWF) courses, and 1 hour and 20 minutes for Tuesday-Thursday (TR) classes. Please note this is not true of the spring/summer sessions.

**Network Services ID (NSID)**  
A Network Services ID (NSID) is a unique identifier issued to all members of the university community. NSIDs take the format of three letters from the student’s first three initials followed by three numbers (e.g., abc123). Students can use their NSID and password to access university computer and network services such as PAWS, email, computer labs and password protected sites.
Part-Time Student  
At the University of Saskatchewan, an undergraduate student is considered part-time if they are registered in fewer than 9 credit units per term during regular session (September to April).

Personalized Access To Web Services (PAWS)  
PAWS is a customizable web environment used by all members of the university community. It contains a variety of web-based tools and is the portal that students use to check their campus email, register for courses, view their grades or transcripts, access their financial information, access course content/Blackboard Learn, and much more. ICT Services offers training, online manuals, and video tutorials to help students become more familiar with using PAWS.

Prerequisite  
A prerequisite is a course or requirement that you must successfully complete before registering in a specific course. They are listed in the course descriptions found in the Course and Program Catalogue. Note that some university courses require high school prerequisites. Please read the course description carefully.

Quarter  
Quarters are condensed academic periods of study during the spring and summer session. Some courses are offered in a time-intensive format over a period of one month (instead of the regular four month term). Spring and summer terms are broken down as follows:

- Quarter 1 – May
- Quarter 2 – June
- Quarter 3 – July
- Quarter 4 – August

Regular Session  
Pertains to the time period between September and April, and is made up of the fall term (Sept-Dec) and the winter term (Jan-Apr).

Section  
Differentiates between the different times that a course is offered, its location, and who it is taught by (ex: ENG 110.6 (03)). It is important to know what particular section of a course you are registered in because the same course can be taught by different professors, at different times, and in different locations. Generally, for 3 c.u. courses, odd-numbered sections are in term 1; even-numbered sections are in term 2.

Senior Level Courses  
Courses identified with numbers in the range of 200 to 499. Senior level courses involve a more in-depth look at subject areas and commonly require junior level course prerequisites or a certain number of credit units completed at university.

Spring/Summer Session  
Pertains to the time period between May and August, and is made up of the spring term (May-June) and the summer term (July-Aug).

Syllabus  
Also referred to as a course outline, the syllabus is like a contract of sorts. It outlines the instructor’s expectations of students while also ensuring students are given the opportunity to meet those expectations. It will state required and recommended learning materials, a week-by-week schedule of topics, readings, assignments, and the like; grade-weights of coursework, due dates for assignments, midterm dates, the instructor’s late policy, the instructor’s contact information and office hours, and important College policies. Just as the syllabus is a way of communicating expectations, it also protects student rights in that there are rules about what types of changes are
allowed to be made to the syllabus after the course starts and how these changes can and cannot be made. Students should inform themselves of their rights and responsibilities alike. Additionally, syllabus is also an important learning document and should be referred to regularly throughout the term.

**Taught Abroad**

Refers to a University of Saskatchewan course that is taught to U of S students in another country. These courses are typically 3 – 6 c.u. and last several weeks. The courses are organized by individual colleges and are often taught by U of S professors. Students register for these classes on PAWS and receive U of S credit for it.

**Term**

Used to refer to academic periods of study:
- Term 1 (T1) - September to December
- Term 2 (T2) - January to April
- Multi-Term (T1T2) – September to April
- Spring and Summer Term 1 – May to June
- Spring and Summer Term 2 – July to August
- Spring and Summer Multi-Term – May to August

**Term Abroad**

Allows U of S students to take preselected U of S (or equivalent) courses abroad. This program is the duration of a full term and incorporates 15 credit units of U of S courses in another country. As the courses have been preapproved, the students are able to register for the courses through PAWS.

**Tutorial**

A tutorial is a weekly discussion-based session that can accompany lectures for certain courses. Tutorials can be led by the professor or a senior or graduate student, and are often used to clarify or further explore specific concepts taught in class. Tutorials must be attended as well! See the graphic on p.10 under the entry for “Course Description” to learn how to tell if a course has a tutorial or not.

**Web Based Class**

A course that is delivered primarily through the internet. They usually include a web interface where students can access course content, reading materials, and participate in online discussions or quizzes. When registering, class section numbers beginning with a W are online classes.
The Basics

Biking

Biking is a very convenient way to get to the university in the spring, summer, and fall. Winter biking is possible, but take extra precautions like installing studded tires on your bike. Bike racks are located throughout campus, and you should be able to find a spot near any building you have classes in. Make sure to bring a sturdy lock and ensure that quick-release tires and seats are also secured. The university has 16 bike lockers available to rent, each with a locking mechanism and padlock. There is also bike storage for rent in the both Agriculture and Health Sciences Parkades. Please note that bicycles are considered a vehicle and riders must abide by all traffic laws on campus and throughout Saskatoon. If you are an avid rider, you may want to check out the Bridge City Bicycle Co-op to learn some maintenance skills and connect with other cycling enthusiasts, or join the Campus Cycling Club. For on-the-go bicycle repairs, there is a tool station hear the midpoint of the Arts, Thorvaldson, and Murray Library buildings.

Campus Safety and Emergencies

If you see suspicious activity, or if something of yours is stolen on campus, report it to Protective Services by calling (306) 966-5555 (or just 5555 from any campus phone). Protective Services also operates a lost and found. In case of an emergency call 911 or 9-911 from any campus phone.

Childcare

The University of Saskatchewan Students’ Union (USSU) Childcare Centre is operated independently as an affiliated organization. It is government subsidized and licensed for 66 children aged six months to six years and exists primarily to serve the needs of undergraduate students. There is often a wait list, so apply early. For more information, please email childcare@ussu.ca, or call (306) 966-2777.

The University of Saskatchewan Offers Campus Daycare located in the Education building. It provides childcare to staff, faculty, and students, and has room for 44 children between 30 and 60 months (two and a half to six years old). There is a waiting list when all the spots are filled so call early. For more information email campus.daycare@usask.ca or call (306) 966-7807.

In the event that on-campus daycare programs are full, you may wish to use a licensed childcare provider from the city. It is important to select a licensed childcare provider to ensure the safest and highest quality care for your child. The Government of Saskatchewan provides an up-to-date listing of licensed childcare providers in Saskatoon. The government also offers a monthly subsidy to meet the costs of licensed child care. This funding goes directly to child care facilities in order to reduce the fee charged to eligible parents. As such, eligible parents may enroll their children in a government subsidized childcare program at a reduced rate. To be eligible for a child care subsidy, individuals must have a child under the age of 13, be Canadian citizens or permanent residents of Canada, be residents of Saskatchewan, and have a valid reason for care (employment, school, special medical needs etc.). For more information about government subsidized childcare please visit their website or call 1-800-667-7155

Computers

Students can use a number of university computer labs on-campus by logging in with their NSID and password, although some may be restricted to students in specific colleges. All students have access to computers at U of S library locations. The College of Arts & Science also maintains a large number of computer labs in various buildings across campus.

Students can rent laptops for periods of about six hours (or until one hour before close) from the library. Each laptop requires a student card to checkout and comes with a carrying case, charger, and mouse (optional). Students can also bring their own laptops and tablets to the university. The U of S has a secure wireless network available to all students
using laptops, tablets, or other mobile devices. If you plan on using a laptop or tablet on campus, be sure to read the wireless set-up guide for your device.

Students can print using the university’s Campus Print Accounting System (CPAS). Printing costs $0.10 per black and white page or $0.25 per colour page. Every student is automatically given a CPAS account to which they can add printing money. Money can be added using a Student Information Terminal (SIT), by going to the USSU Information Centre in Upper Place Riel, or by visiting any library circulation desk. Students can monitor their printing account using the Student Printing channel on PAWS. To add this channel, click on +Browse Channels in the bottom left hand corner and click on Student Printing under Personal Tools.

Students wanting to purchase a new computer, laptop, tablet, software, printer or other accessories can use the Campus Computer Store located in Lower Place Riel across from the food court. The Campus Computer Store has some educational discounts for students, such as the Laptops4U bundle packages.

Students experiencing technical difficulty can contact the ICT Service Desk.

Financial Awards

Students who have not yet completed 18 credit units of university classes are eligible for guaranteed entrance scholarships and competitive entrance awards. Once you complete at least 18 credit units you can apply for U of S continuing scholarships and bursaries. All students may be eligible for awards that are not administered by the university. There are thousands of dollars in student awards available and not all awards are claimed every year, so it never hurts to apply.

Housing

Students can apply to three residence complexes on and near campus. If you’d like to live off campus, the University of Saskatchewan Students’ Union (USSU) operates a housing registry. There are also ads listed online in the PAWS classified ads. Other places to look are classifieds in The Star Phoenix or on Kijiji. Off campus housing isn’t regulated by the university, so read the City of Saskatoon Housing Handbook to be aware of your rights and responsibilities.

Parking

Students living in Voyageur Place, McEown Park, College Quarter, Lutheran and Sheptytsky residences can purchase parking spots from Parking and Transportation Services. If you don’t live in one of these residences you must enter the online parking sale on PAWS during July and August to get a parking permit. If you don’t see the Parking channel on PAWS, click on the +Browse Channels button on the bottom left hand corner of the page to add it. If you obtain a spot you can collect your parking pass from Parking and Transportation Services in the Animal Science Building. Bring your valid student card and method of payment (no cheques) when you go to pick up your permit. If you do not obtain a spot there is a second chance online sale, which is only for those who were unsuccessful with the first online sale. In the event that you do not get a parking spot and you absolutely need one, the University of Saskatchewan Students’ Union (USSU) offers a Designated Parking Program for students with exceptional circumstances.

If you don’t have a parking permit you can park at meters on campus. Most meters have a two hour limit during the day. Parking and Transportation Services enforces meters very strictly. Stadium Parkade (on College Drive across from the PAC) offers hourly parking with a $10 maximum during weekdays in the fall and winter terms. There are also automated
hourly rate parking lots across campus. Much of the residential area around campus has time limits on parking. These limits are enforced. Park here at your own risk.

Students wanting to carpool can use UCommute, a ride matching and commute tracking service at the U of S. UCommute can be found on the Home channel in PAWS. If you don’t see the UCommute channel, click on +Browse Channels button on the bottom left hand corner of the page and click on the UCommute channel to add it.

**Student Cards**

You can order your student card online or in person at the U of S Bookstore Card Office, located in Marquis Hall*. Use the link provided to fill out the online form; or stop by the U of S Bookstore.

*NOTE:* For the beginning of Term 1, during mid-August and September, the Card Office will be located in Place Riel, NOT in Marquis Hall. For more information, visit the U of S Bookstore website.

What you need to order your ID card online:

- Be registered for classes a minimum of two days prior to requesting a student ID card
- The photo must be a close-up of your head and shoulders shot on a plain light background with direct view of your face so that your face covers approximately 65% to 75% of the photo
- Photo must be in .jpg file format and should be less than 2MB
- Provide your First name, Last name, and address along with your NSID or Student Number along with your photo
- We also ask that headwear be removed unless it is worn for medical or religious reasons

New campus ID cards typically take 2-3 business days to complete and are available for pick-up in person at the Card Office. When you pick-up your card, you’ll need to show government issued photo-identification such as a driver’s license or passport.

As a registered student, your first card is free. Additional replacement cards/lost cards will be issued at a cost of $20.00. If the information on the campus ID card is worn or if the card is cracked, the fee will be waived. You do not require a new campus ID card every year. Your card is automatically activated when you register in at least one class. Even if you are not enrolled in classes for a year or two, your card is reactivated when your return; so hold on to that card in the meantime. For more information, visit the link provided.

**Student Health and Dental Plan**

121 Place Riel

Full-time students starting classes in September are automatically enrolled in the Student Health and Dental Plan. Part-time students and full-time students starting classes in January who would like to be enrolled in the plan must opt in during the change of coverage period. You can also enroll a spouse and/or dependents in the plan. If you are enrolled in the plan, undergrad health and dental plan fees will appear on your student account in PAWS along with your tuition.

If you have other insurance coverage though parents, guardians, a spouse/partner, or on your own, you may be able to opt out of the plan (enter USSU as your student association and look for the opt out link). Students who opt out of the plan must provide proof of other insurance coverage during the change of coverage period in September.

For more information, you can visit the Health and Dental Plan Office in Place Riel across from the USSU Information Centre.

**Student Loans**
When students think of student loans they typically mean government student loans. Government student loans are a legal agreement between a student, the federal government, and their provincial government. The University does not handle applications for student loans. You must apply online to your provincial student loans office. You can view the website for Saskatchewan Student Loans or call 1-888-815-4514 for information regarding your loan application, including provincial residency requirements. You can also find student loans information on the U of S Students’ website.

Textbooks
You can look up the required textbooks for your courses on PAWS (click on the Academics channel to access the My Textbooks menu) or on the bookstore website. Make sure to check the section number of your courses so that you get the right books. You can choose to beat the rush and get your textbooks before classes begin; going early could also increase your chances of finding used books. Some students wait until they see the syllabus to see how often a textbook will be used in a class, or if it is available from the library, before purchasing their books.

You may be able to find used copies of some of your textbooks. Make sure to check with your instructors to see if older editions of textbooks will work. The bookstore sells used copies of some books. You can also check out the classified ads on PAWS. Students will also post ads for used books outside classrooms and in high traffic areas, like the tunnel between Place Riel and Arts.

If you’d like to sell used textbooks, the university bookstore operates a buyback at the end of both fall and winter terms. You can also place a classified ad on PAWS, or place a poster on a bulletin board outside classrooms or busy areas like the Arts tunnel. Make sure to get approval from the right student society when posting on a bulletin board. If you are unsure of who can approve your posters, check with either the Arts & Science Students’ Union Office (ASSU) in Arts 218 or the USSU Information Centre on the main floor of Place Riel.

Tuition and Fees
Your tuition and fees for fall term are due on the last business day of September. For winter term, your tuition and fees are due the last business day of January. Students with past-due balances are charged monthly late payment fees equal to 1.5% and will have a hold placed on their student account. This means that the student cannot access grades, will not receive transcripts, and will not be eligible for registration in additional classes until all overdue accounts have been cleared with the university (although students with holds can still drop courses if needed). You can view your tuition and fees by logging into PAWS using your NSID and password. From the left hand side of the screen select the Academics channel and then Tuition and Fees and finally Account Summary by Term.

There are several ways to pay your tuition and fees, including online banking, MasterCard, in-person cash, cheque, or debit card payments, or via the mail through a cheque or money order. If you receive funding from a bank or other agency and have any questions you should check with Student Accounts and Treasury, located in room E40 of the Administration Building. If you receive a scholarship from the U of S it will be added to your student account on PAWS. If your scholarship is not added to your account please check with Student Central in the Administration Building. Typical reasons for a scholarship not being added include not having your final high school transcripts sent to Admissions or not being registered in at least 9 credit units of classes in both the fall and winter terms.

U-Pass
The U-Pass provides U of S students with unlimited access to Saskatoon Transit during the fall and winter terms. Students registered in spring and summer courses may also use the U-Pass during those months. The U-Pass is an RFID sticker placed on the back of your student card. Just place your student card on the scanner when you enter a bus; the scanner will even read your U-Pass if you leave your student card in your wallet! U-Pass stickers are available from the USSU Information Centre on the main level of Place Riel about two weeks before the start of each term. The line gets very long the first few days of each term, so if you can, go a few days before classes start. The U-Pass is listed on your student account in PAWS as the USSU Saskatoon Transit Fee.

You can opt out of the U-Pass for a limited number of reasons: if you live in on-campus residence (only Voyageur Place, Ogle Hall, St. Andrew’s and Luther Residence are considered on-campus), live outside of Saskatoon city limits, are enrolled exclusively in distance education classes, or have a disability parking permit or bus pass. You will have to provide proof at the USSU Information Centre to be exempted. There is a deadline in each term to be exempted from the U-Pass.
Deciphering Your Degree

Degrees Offered by the College of Arts & Science

The College of Arts & Science offers a wide variety of degree options to students. Although not mandatory for earning a degree, most options allow students to complete a minor, recognition, specialization, or certificate within their degree requirements.

- **Bachelor of Arts (B.A.) or Bachelor of Science (B.Sc.) Three Year**: Students must complete a minimum of 90 credit units to earn a three-year degree. These degrees allow students to pursue careers requiring completion of a recognized undergraduate level degree in any discipline. Students may also take a three-year degree to complement a professional program. Students applying to a non-direct entry college in their senior years, such as Dentistry, Law, or Pharmacy, often find these degrees a good fit while they complete their required prerequisite courses and/or years of study.

- The **Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) Four Year**: Students must complete a minimum of 120 credit units to earn a four-year degree. Students in four-year degree programs must fulfill more senior level major requirements as well as more senior level elective requirements compared to three-year degrees. Four year degrees are the most commonly pursued degree in Arts & Science.

- The **Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.) Honours**: Students who would like more intensive training and who meet the higher cumulative weighted average (CWA) requirements may complete an Honours degree. Students must complete at least 120 credit units but require more major related courses and less electives than in the four-year degree. Honours degrees are especially suitable for students who plan to study at the graduate level (Masters or Ph.D.). Students can apply to the Honours program once they complete a minimum of 60 credit units with a CWA of at least 70% overall and in the subject of their Honours.

- The **Bachelor of Arts and Science (B.A. & Sc.) Four-year or Honours**: Students must complete a minimum of 120 credit units and will have the opportunity to study a program with major requirements in both an Arts and a Science subject. The B.A. & Sc. Honours degrees are subject to the same criteria as the Honours degrees listed above.

- The **Bachelor of Music (B.Mus.) or Bachelor of Music (B.Mus.) Honours**: Students must complete between 120-126 credit units and can choose to specialize in a number of different fields. Incoming students applying to the B.Mus. degree must complete an interview, an audition, and a theory placement exam. Students interested in one of these degrees are strongly encouraged to meet with the Department of Music to review specific admission procedures.

- The **Bachelor of Fine Arts (B.F.A.) Honours**: Students interested in completing the B.F.A. Honours degree can choose between the areas of Drama (120 credit units) and Studio Art (120 credit units plus exhibition). Students interested in this degree are strongly encouraged to meet with an advisor in the Department of Art & Art History or Drama to review specific admission procedures.
## Credit Requirements by Degree Type

<table>
<thead>
<tr>
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<th>Bachelor of Arts</th>
<th>Bachelor of Science</th>
<th>Bachelor of Arts &amp; Science</th>
<th>Bachelor of Music</th>
<th>Bachelor of Fine Arts</th>
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<td>Distribution Requirements (c.u.)</td>
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<td>36-42 39-42</td>
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<td>Major Requirement (c.u.)</td>
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<td>42-60 48-60</td>
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<td>Electives Requirement (c.u.)</td>
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Please note that many students take more than three years to complete a Three-year degree or more than four years to complete a Four-year or Honours degree. Students may enroll in fewer courses per term so they have more time to focus on their courses, work part-time, or participate in extra-curricular activities.

If you don’t know what type of degree you want to pursue, **don’t panic**! You do not have to decide right now, and you can always change your mind if your original choice is not right for you. You can, however, use the information in this section to help choose your first year courses for the degree type that most suits you. If you are unsure what degree type you plan to pursue, you can choose your courses to keep a variety of options open. You may also wish to follow the suggested “Exploratory Year of Classes” shown in the table on p. 23.

### Program Types and Majors

Your major is the subject area you choose to specialize in. It is also the subject or program area where you will take the majority of your courses. With over 60 options to choose from, the College of Arts & Science is sure to have something that piques your interest- but where to start? To help you narrow down the field, all of our majors can be divided into the following program types based on subject matter:

- **Humanities** (Program Type A – B.A.): Humanities programs include the study of people's history, language, literature, philosophy, and religion. Students majoring in humanities subjects usually enjoy writing and doing library-based research.

- **Social Sciences** (Program Type B – B.A. or B.Sc.): Social science programs include the study of how societies and people function. Students majoring in social sciences usually enjoy analyzing human behavior and doing social research projects.

- **Sciences** (Program Type C – B.Sc.): Science programs include the study of technology and the physical world. Students majoring in sciences usually enjoy mathematics, experimentation, and laboratory research.

- **Fine Arts** (Program Type D – B.A.): Fine arts programs include the study of artistic expression. Students in these programs are artistically talented or are interested in the creative process. This program type provides students with a strong academic foundation in liberal arts, combined with a studio or performance component.
- **Fine Arts** (Program Type E & F – B.F.A.): These programs offer a more studio-intensive or performance-intensive experience in the areas of studio art, acting, and theatre design. Students interested in pursuing graduate studies in fine arts are encouraged to consider B.F.A. programs.

- **Fine Arts** (Program Type G – B.Mus.): The Bachelor of Music is a performance-intensive program that allows students to specialize in Composition and Theory, Musicology, Individualized, or Performance. Students interested in teaching music can complete a B.Mus. in Music Education degree followed by entry into the College of Education and completion of the B.Ed. degree. Students interested in pursuing a graduate degree in music composition, theory, or performance are encouraged to consider the B.Mus. program.

- **Combined Arts & Science** (Program Type J – B.A. & Sc.): This program type is available for students who wish to combine science with one or more of the humanities, social sciences or fine arts. The programs currently available to students are Environment & Society, Health Studies, and Interactive Systems Design.

- **Interdisciplinary Majors** (Program Type varies): Instead of choosing one specific discipline, interdisciplinary majors allow students to take a variety of courses across disciplines, making connections between them. A list of interdisciplinary majors can be found in the table below.

You may already know which area you wish to major in, or you may have only been able to narrow it down to a program type. You do not have to choose your major right now, but if there are subject or program areas you are interested in, it is important to take introductory courses in those areas in your first year. This way, you will have the required prerequisites to take senior-level courses in these areas in your later years of study. The following are subject areas that you can major in, listed by program type.

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<th>PROGRAM</th>
<th>DEGREE TYPE</th>
<th>DEGREE PROGRAMS</th>
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<td>CODE</td>
<td>TYPE</td>
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<td>WOMEN'S &amp; GENDER STUDIES</td>
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<td>ANATOMY &amp; CELL BIOLOGY</td>
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<td><strong>F</strong></td>
<td>Fine Arts</td>
<td>B.F.A. Drama (Acting) Drama (Design)</td>
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<td><strong>G</strong></td>
<td>Fine Arts</td>
<td>B.Mus. Music (Composition &amp; Theory) Music (Individualized) Music (Music Education) Music (Performance) Music (Musicology)</td>
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<td><strong>J</strong></td>
<td>Combined</td>
<td>B.A. &amp; Sc. Environment and Society* Health Studies* Interactive Systems Design*</td>
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*Denotes interdisciplinary majors

For more detailed information on the programs and majors offered by the College of Arts and Science, please refer to the Course and Program Catalogue.

Minors and Language Recognitions

Students may also choose to complete a minor in a subject area or receive recognition in a language. Minors and recognitions must be completed in conjunction with an Arts & Science degree. To complete a minor, students must complete 18-24 credit units, as outlined by the department, in that subject area. **Minors are not available in all departments and are not required to receive a degree.** Recognition in a language is available upon completion of 18 credit units as required by the Department of Languages, Literatures, & Cultural Studies. For more information students should consult the online Course and Program Catalogue or consult the department they are seeking a minor or recognition in.

Certificates of Proficiency

Students may choose to complete a Certificate of Proficiency. These certificates may be taken alone or concurrently with a degree program. They are designed around a specific learning goal and require 15-30 credit units, including a core or capstone course. A list of certificates can be found within the Course and Program Catalogue.

Fulfilling Your Degree Requirements

Before a B.A. or B.Sc. degree can be awarded, the College requires its students to complete specific courses and meet certain regulations. All students pursuing a B.A. or B.Sc. must fulfill 7 different requirements to complete their degree. These requirements can be broken down into three categories:

1. **Requirements #1 through #5 are called Distribution Requirements.** Distribution requirements expose students to all areas considered important in a liberal arts education. Whether you are pursuing the B.A. or B.Sc. degree, you must complete a variety of courses outside of your specialization. Many first year students choose to take a mix of distribution requirements to help them narrow down areas of interest for their major. When choosing your distribution requirements there are a couple of restrictions to keep in mind:

   - For each of the Requirements 1 to 5, students must choose from a list of acceptable courses to fulfill the required number of credit units. For the full list of acceptable courses for each Program Type, go to the Course and Program Catalogue and select the Academic Information & Policies tab to view the B.A. and B.Sc. Degree Requirements. Please note, many majors will list specific courses that must be completed within the distribution requirements, so always consult the Course and Program Catalogue.
No course may be used simultaneously in two or more of the Requirements 1 to 5. For example, if FREN 122.3 and FREN 125.3 are used to fulfill the Language requirement, they may not be used to fulfill the Humanities requirement as well.

No more than 6 credit units from one subject may be used in Requirements 1 - 4 in Program Types A, B, D, or in Requirements 1 - 5 of Program Type C. For example, if ENG 110.6 is used in the Language Requirement, no other course in English may be used in the Humanities Requirement.

2. **Requirement #6 refers to the senior (200-level and higher) courses required in your major.** Normally students cannot take senior level courses until they have completed the 100 level prerequisites or a minimum number of university credit units, so don’t worry about these until after your first year. Please note that for B.A. programs there are a maximum number of courses that you can take in any one subject. For a Four-year or Honours degree it is 60 credit units and for a Three-year degree it is 42 credit units.

3. **Requirement #7 refers to your electives.** These are courses you choose because of interest or because they will strengthen your understanding of your major. Some departments require you to take certain electives (cognate courses) as part of your degree requirements. Electives may also be used to complete a Certificate of Proficiency, minor in another subject, receive recognition in a language, or meet admission requirements for another college.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>PROGRAM TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A-Humanities</td>
</tr>
<tr>
<td>1</td>
<td>12 c.u. Humanities</td>
</tr>
<tr>
<td>2</td>
<td>9 c.u. Languages</td>
</tr>
<tr>
<td>3</td>
<td>6 c.u. Sciences</td>
</tr>
<tr>
<td>4</td>
<td>6 c.u. Social Sciences</td>
</tr>
<tr>
<td>5</td>
<td>General Electives</td>
</tr>
<tr>
<td>6</td>
<td>Senior Courses in your Major</td>
</tr>
<tr>
<td>7</td>
<td>Arts &amp; Science Electives</td>
</tr>
</tbody>
</table>

** Note, most degrees in Arts & Science are structured around these 7 requirement areas; however, there are exceptions. The B.F.A. Honours, the B.A. & Sc., and the B.Mus. all have slightly different program structures, as do the combined B.A. & Sc. programs. For information about their exact degree requirements, you can look in the Course and Program Catalogue online or speak to an advisor for more information.
What to take if you don’t know what you want to take!

If you are uncertain about what program type will suit you best into and/or what major you are most interested in, it is a good idea to take a variety of courses to keep your options open! Try taking classes that meet general degree requirements – that way when you are ready to work on a major you will have most of the distribution requirements already met. Or, you can browse through the [University Course Catalogue](#) and select Arts & Science courses that interest you. Or, read about what upper year courses are offered in an area of interest and take their junior-level prerequisites.

**Students can also meet with a first year advisor to discuss course selection. To schedule an appointment call (306) 966-4231.**

<table>
<thead>
<tr>
<th></th>
<th>Potential B.A.</th>
<th>Potential B.Sc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 c.u.</td>
<td>Science</td>
<td>6 c.u.</td>
</tr>
<tr>
<td></td>
<td><strong>Humanities Writing</strong></td>
<td><strong>Social Science</strong></td>
</tr>
<tr>
<td>6 c.u.</td>
<td>Social Science</td>
<td>6 c.u.</td>
</tr>
<tr>
<td></td>
<td><strong>Science</strong></td>
<td></td>
</tr>
<tr>
<td>6 c.u.</td>
<td>Language</td>
<td>3-6 c.u.</td>
</tr>
<tr>
<td></td>
<td><strong>Math or Stats</strong></td>
<td></td>
</tr>
<tr>
<td>6 c.u.</td>
<td>Electives</td>
<td>6 c.u.</td>
</tr>
<tr>
<td></td>
<td><strong>Electives</strong></td>
<td></td>
</tr>
</tbody>
</table>

= a full course load = a full course load
Get Registered!

Choosing Your Courses

Now that you understand degrees and their various requirements, you can select your courses for the upcoming year. First year students in the College of Arts & Science are often surprised at the range of options and choices they have for courses to take. These tips can help you choose courses to create an education all your own!

- Students are not required to take certain courses in their first year. Instead, students should choose courses that meet the requirements for majors or subject areas that interest them. They may also choose courses to meet the admission requirements for another college while working on a degree program from the College of Arts & Science.

- Consider taking a variety of courses in your first year to keep your options open. By taking an assortment of courses, you will be able to choose from a variety of subjects to major in later on. And don’t worry too much about taking the wrong courses — as long as they are approved Arts & Science courses, they can be used to meet your other degree requirements if you later decide to pursue a certain major. Interesting tidbit – a study by Campbell Ungar & Dutton (2008) found that 60% of post-secondary students graduate from a different program than the one they start in.

- Approved Arts & Science courses can include any course offered through a department within the College of Arts & Science. Some courses from other colleges will transfer automatically towards an Arts & Science degree. For a complete list of courses from other colleges that count for credit, please see this list.

- You do not have to meet all of the distribution requirements for a degree in your first year. If you feel uncomfortable taking a course to meet a certain requirement in your first year, you can always take it at a later time. For example, if you are interested in majoring in Political Studies and are hesitant to take a Science course in your first year, don’t. The only thing to be aware of is that certain courses may be prerequisites for upper year courses. So when you are planning your course selection, keep in mind how it will affect your registration options for the next year.

- Some majors require first year students to take multiple courses in the sciences in their first year of study. When creating your timetable, keep in mind that many science courses also have weekly labs and tutorials in addition to their lecture times. This means that for some 3 credit courses, you might actually be spending 6+ hours in class per week – that’s the same time commitment as two courses! It is therefore recommended that first year students take no more than 6-9 credit units in lab based courses per semester to start. If you are fulfilling admission requirements for another college you may not have as much choice in selecting your courses for your first year.

- Most departments will not permit students to take more than 6 credit units at the junior (100)
level in one subject area. For example, students who take ENG 110.6 are not eligible to take any of the 3 credit unit 100-level ENG courses.

- When registering, it is always important to **check the prerequisites for your courses** (if applicable) to ensure you have completed them. Some 100 level courses have Grade 12 or junior level university prerequisites. Students who enroll in (and even complete) courses that they do not have the prerequisites for are at risk of being dropped from the course at any time or having the credit revoked.

For more information on specific academic requirements, consult the [Course and Program Catalogue](#).

**Course Load**

First year students are usually surprised by the amount of time and effort that university courses require. Most classes are held for 3 hours per week and meet Monday, Wednesday, and Friday for 50 minutes each day, or Tuesday and Thursday for 1 hour and 20 minutes each day. Night classes are usually held for 3 hours once a week. Yet, university involves a lot more work than just attending classes. Labs and tutorials will be held outside of class time, so students must also factor these into their schedules. **In order for students to be successful in a course, a general rule of thumb is that you should spend about 2-3 hours on out-of-class course work for every 1 hour spent in class.** For example, a class that meets 3 hours per week will usually require the completion of 6-9 hours of course work outside of the lecture time, plus the possible addition of a tutorial or lab component. For 5 classes per term or a full course load, that is 30-45 hours per week of outside course work and 15 hours spent within the lecture setting. At 45-60 hours per week, being a successful student is equivalent to holding a full time job! Because of the significant time commitment university requires, many students may limit the amount of courses they take in their first year.

**Using the University of Saskatchewan Online Course and Program Catalogue**

The 2017-2018 University of Saskatchewan Course and Program Catalogue is the official resource for students to find out exactly what courses they need to take to earn their degree. It contains the most up-to-date information on college policies, course descriptions, degree requirements, programs offered, and admission requirements for the College of Arts & Science. Familiarizing yourself with the Course and Program Catalogue can help answer questions you may have about what courses to take, what subject you should major in, and what CWA you need to maintain to apply for an Honours program or to graduate.

Click [here](#) to access the Course and Program Catalogue. To access the College of Arts and Science programs & policies directly select the College of Arts & Science heading or click [here](#). Next, choose a major that sounds interesting from the programs list. You can then click on the degree options and requirements for that program. You can even click on classes for a course description, prerequisites, and more information.

Note that there is also a tool in PAWS called DegreeWorks to help students plan and choose courses each year to ensure they are meeting the requirements of their program. See p. 47-48 for more information.
Course Descriptions and Prerequisites
To view course descriptions and prerequisites for any course offered by the University of Saskatchewan, go to the Course Catalogue. Choose the subject area you are interested in from the Subject Code drop down menu and click Search. You will now be able to view all classes offered in the selected subject area and their prerequisites. It's important to note that not all of the courses listed will be offered every term or every year. See p.10 to learn how to read a course description.

Searching the Course Offerings
The course offerings or class search function allows you to search for a specific course in a specific term. This will generate a list of the dates and times a course/lab/tutorial will be offered in a specific term, the name of the instructor (if available), the location of the class (if available), and the Course Registration Number (CRN) needed for registration.

- Click here to access the course offerings search.
- Select the appropriate term from the drop down menu – “2017-2018 Term 1” for courses that take place from September to December 2017 and September 2017 to April 2018 or “2017-2018 Term 2” for courses that take place from January to April 2018. Click Submit.
- Select the subject that you are interested in. Entering in a course number is optional. If you want to see all offerings for a subject, leave this field blank and it will generate a list of every course offered that term for that subject. If you are interested in all 100 level courses, you can type in “1%” and it will generate only the 100 level courses offered that term.
- Be sure to select ‘U of S – Saskatoon Main Campus’ to narrow the search down to classes offered on the Saskatoon Campus, otherwise you could end up registering for a course in Yorkton or Prince Albert by accident! The only exception to this would be if you are interested in searching for an independent studies or online offering of a course. To view independent studies and online courses, you would need to select “Off-campus site” as the campus.
- You can now browse through the courses offered. If you find a course with a date/time you are interested in, be sure to copy down the CRN for fast registration later! To view a brief description of the course and prerequisites required, you can click on the CRN for each course.

Creating Your Schedule
Once you know what courses you want to take, you should create a timetable with your course selections. Make sure that you have not picked courses that are offered at the same time. You must also include lab and tutorial times in your timetable. You can use the Course Offerings tool mentioned above to check the exact days/times during the week that lecture/lab/tutorial sections will be offered.

As a general guideline for students who are planning to take a “full course load” (30 credit units during regular session), you may wish to take three courses on Monday, Wednesday, Friday and two courses on Tuesday and Thursday. This way you will have approximately three hours of lecture time a day. Please be advised that you must schedule your labs and tutorials outside of your course times. Tutorials and labs usually require mandatory attendance and are often essential tools to successfully complete a course. Off-campus courses are scheduled in the morning, afternoon, or evening. Make sure that you make your schedule flexible. You may not get into a course or lab that you want so provide yourself with alternate times/options.

It is suggested that you schedule your courses around the time of day you find learning easiest. If you are not a morning person, do not schedule all of your courses for 8:30 am! It is also possible to schedule your courses back to back.

28
Professors will let the class out with enough time to get to another class. Try not to schedule more than three hours of course time back to back, as it is important to leave yourself time for food breaks.

Blank timetables are included at the end of this booklet to help you plan your terms.

**Registering on PAWS**

**PAWS** is your Personalized Access to Web Services. Use your University of Saskatchewan Network Services Identification (NSID: 3 letters followed by three numbers; e.g., abc123) and password to access this web portal. If you are logging in for the first time, use your NSID and the temporary password provided by email when you first apply.

![PAWS Sign in](image)

All students must use PAWS in order to register for their courses, check their email, access class notes, as well as access many other personalized student services. Additional PAWS resources can also be found by selecting help below the log in menu. Training manuals, FAQs, video tutorials, and contacts for IT support are available.

Log into PAWS as soon as possible to check your registration time. Your registration date depends on your year of study. Class registration for fall and winter terms for first year students begins on June 17th, 2017 at 9:30am! To find your registration date select the Academics channel from the left hand menu and then click on Registration.
We strongly encourage students to register close to their initial access time on PAWS. By registering early, you will have the greatest chance of getting the course times and sections that you want. Some courses, such as BIOL 120.3, will fill up shortly after registration opens. Keep in mind that seats often become available throughout the registration period, so keep checking back to see if something has opened up. Once you are eligible to register click on the Registration link shown below.

The next screen will give you a variety of options related to registration. Here you can add/drop classes, check your registration status, pay your student fees or view your current schedule. To add new courses to your schedule, there are two options.

**Option 1: Adding Courses using Course Reference Numbers (CRNs)**
If you already know the CRNs for the course lecture, lab, and tutorial sections, then you can click “Add/Drop Classes” (see below). This will take you to your Worksheet but first you will have to choose the term in which you wish to register. Choose Term 1 to register for 6 c.u. classes spanning both terms.

Registration

1. Look Up Classes to Add
2. Add/Drop Classes
3. Check Your Registration Status
4. Select Term
5. Weekly Schedule

At the bottom of your Worksheet screen you will notice a number of blank boxes (see below). This is where you will type in the CRNs for your planned courses. Once you’ve entered all of the numbers, click “Submit Changes”. When registering, make sure you enter the CRNs for all instructional components, e.g., lecture, lab, seminar, tutorial, etc., as the system will not let you register in one component of a course without the others.

Option 2: Adding Courses to Worksheet Individually From a Search

If you don’t know the CRNs for the courses you wish to register for, you can select “Look Up Classes to Add”. This will allow you to see the available sections for the upcoming term and select which course offerings work best for you. Choose Term 1 to look up 6 c.u. classes spanning both terms.

Registration

1. Look Up Classes to Add
2. Add/Drop Classes
3. Check Your Registration Status
4. Select Term
5. Weekly Schedule
After selecting the term you are interested in registering for, you will get a screen similar to the Course Offerings screen (see the section entitled “Course Offerings” on p. 26 for more detailed information on search functions). Select the subject that you are interested in and “U of S – Saskatoon Main Campus” for courses on campus. Select “All” or “Off campus site” to include online offerings. Click Class Search.

This should generate a list of all offered course sections (lectures, labs, tutorials, etc.) in that subject for that term. These search results provide a wealth of information; however, it can look somewhat confusing, so here is an overview of what the different columns mean, going in the order in which they appear from left to right (see image below bulleted list).

- The **CRN** is the 5-digit number that is used to register a course on your Worksheet
- The **Subj** is the subject abbreviation (ex. BIOL is the abbreviation for Biology)
- The **Crse** is the course number
- **Sec** refers to the section number. Popular courses may be offered multiple times during the week on different days or at different times. The section number differentiates offerings of the same course.
- **Cmp** refers to the campus. SK means the Saskatoon Main Campus.
- **Cred** tells you the number of credit units the course is worth.
- **Title** is the title of the course
• **Type** refers to the type of section – the most common are LEC for lecture, TUT for tutorial, LAB for laboratory, WEB for online courses, and SEM for seminar.

• **Days** refers to the days of the week the course will meet on. MWF would mean class on Mondays, Wednesdays, and Fridays; TR would mean class on Tuesdays and Thursdays.

• **Time** is the time that section takes place at on the specified days

• **Cap** refers to the maximum number of students allowed to register in that section

• **Avail** is the number of spots still available

• **Instructor** is where the department will list the instructor teaching the course, if known

• **Date** refers to the start and end date of the course (not including exam period)

• **Location** is where the section will take place every week. Note that lecture and lab/tutorial locations will not necessarily be the same

• If you see a message at the bottom of the section box that says “You must also register in additional classes at the same time”, this means that there is a secondary component to the class, such as a lab or tutorial, which you must also register in when adding this course.

<table>
<thead>
<tr>
<th>Select</th>
<th>CRN</th>
<th>Subj</th>
<th>Crse</th>
<th>Sec</th>
<th>Crp</th>
<th>Cred</th>
<th>Title</th>
<th>Type</th>
<th>Days</th>
<th>Time</th>
<th>Cap</th>
<th>Avail</th>
<th>Instructor</th>
<th>Date (DD-MM-MY)</th>
<th>Location</th>
<th>Attribute</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>89714</td>
<td>BZOL</td>
<td>120</td>
<td></td>
<td>01</td>
<td>BC</td>
<td>3.0</td>
<td>The Nature of Life</td>
<td>LEC</td>
<td>MWF</td>
<td>12:30 pm</td>
<td>12:30 pm</td>
<td>490</td>
<td>496</td>
<td>TSA</td>
<td>03-SEP-02 (02-DEC)</td>
</tr>
</tbody>
</table>

Assuming there are no registration errors, you should see the selected course sections appear under your Current Schedule on your Worksheet.

**Current Schedule**

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Subj</th>
<th>Crse</th>
<th>Sec</th>
<th>Cred</th>
<th>Grade Mode</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered by student on May 06, 2014</td>
<td>None</td>
<td>41870</td>
<td>HIST</td>
<td>121</td>
<td>01</td>
<td>3.000</td>
<td>Numeric / Percentage Europe to Modern Age 1348 to 1789</td>
<td></td>
</tr>
</tbody>
</table>

If you still have questions on how to use PAWS or are having difficulty registering, contact Student Central at (306) 966-1212. Technical support requests for PAWS can be sent to the [ICT Service Desk](#).

**Dropping a Course**

Once you have registered in a course, you are obligated to pay any assessed fees as long as you remain registered! If you want to drop a course, you must do so on PAWS **before the drop deadline**. The amount of tuition you receive back for dropped courses depends on when in the term you dropped them. This [website](#) shows the registration deadlines for the 2017-2018 academic year. It is important to note that:

- Courses dropped before the Deadline for Registration Changes (100% Tuition Credit) will not show up on your transcript.

- Courses dropped after the Deadline for Registration Changes but before the final Withdrawal Deadline will show up on your transcript, but with a grade of “W” (for withdrawal). This will have no bearing on your Cumulative Weighted Average (CWA).
You cannot drop a course after the Withdrawal Deadline. If you do not write the final examination or complete all course components the course will show up on your transcript as a fail and will count towards your CWA.

To drop a course, go to your Worksheet. Under the Action column, select “Drop Class” from the drop down menu, and click Submit Changes. This will remove that course section from your Current Schedule. Always double check to make sure that you dropped out of your course successfully!

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Subj Crs</th>
<th>Sec Level</th>
<th>Cred Grade Mode</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered by student on May 06, 2019</td>
<td>Drop class</td>
<td>47670</td>
<td>HiST 121</td>
<td>01</td>
<td>Undergraduate Level 3.000 Numeric / Percentage Europe to Modern Age 1348 to 1789</td>
<td></td>
</tr>
</tbody>
</table>
# Course Selection Chart by Potential Major

The following chart has some recommendations for first year course selection based on potential major areas. Please note that these are suggestions based on the junior level prerequisites needed for senior level degree requirements. If additional courses are required over and above the recommended courses mentioned below, we encourage students to select courses to fulfill their distribution requirements for their degree type or take a variety of courses to see what interests them most. **Always keep in mind that students are not required to enroll in a full course load (15 c.u. per term), and should only take what they feel they can handle. We strongly recommend students do not register for more than 3 lab courses per term.**

<table>
<thead>
<tr>
<th>Potential Major</th>
<th>Recommended Courses for First Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy and Cell Biology</td>
<td>BIOL 120.3</td>
</tr>
<tr>
<td></td>
<td>CHEM 112.3</td>
</tr>
<tr>
<td>Anthropology</td>
<td>ANTH 111.3</td>
</tr>
<tr>
<td></td>
<td>ARCH 112.3</td>
</tr>
<tr>
<td>Applied Mathematics</td>
<td>MATH 110.3</td>
</tr>
<tr>
<td></td>
<td>MATH 116.3</td>
</tr>
<tr>
<td>Archaeology (B.A.)</td>
<td>6 c.u. from:</td>
</tr>
<tr>
<td></td>
<td>ANTH 111.3</td>
</tr>
<tr>
<td></td>
<td>ARCH 112.3</td>
</tr>
<tr>
<td></td>
<td>ARCH 116.3</td>
</tr>
<tr>
<td>Archaeology (B.Sc.)</td>
<td>BIOL 121.3</td>
</tr>
<tr>
<td></td>
<td>BIOL 120.3</td>
</tr>
<tr>
<td>Art - Studio Art (B.A. or B.F.A. Honours)</td>
<td>ARTH 120.3</td>
</tr>
<tr>
<td></td>
<td>ARTH 121.3</td>
</tr>
<tr>
<td>Art - Art History</td>
<td>ART 112.6</td>
</tr>
<tr>
<td></td>
<td>ART 141.3</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>ARTH 120.3</td>
</tr>
<tr>
<td></td>
<td>ARTH 121.3</td>
</tr>
<tr>
<td></td>
<td>6 c.u. of 100 level ART</td>
</tr>
<tr>
<td>Biochemistry and Biotechnology</td>
<td>BIOL 120.3</td>
</tr>
<tr>
<td></td>
<td>CHEM 112.3</td>
</tr>
<tr>
<td>Bioinformatics</td>
<td>BIOL 120.3</td>
</tr>
<tr>
<td></td>
<td>CHEM 112.3</td>
</tr>
<tr>
<td>Biology</td>
<td>BIOL 120.3</td>
</tr>
<tr>
<td></td>
<td>CHEM 112.3</td>
</tr>
<tr>
<td>Biotechnology, Microbiology and Immunology</td>
<td>ECON 111.3</td>
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<tr>
<td></td>
<td>ECON 114.3</td>
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<tr>
<td></td>
<td>MATH 104.3 or 110.3</td>
</tr>
<tr>
<td>Business Economics</td>
<td>CHEM 112.3</td>
</tr>
<tr>
<td></td>
<td>CHEM 115.3</td>
</tr>
<tr>
<td></td>
<td>MATH 110.3</td>
</tr>
<tr>
<td>Classical, Medieval and Renaissance Studies</td>
<td>CMRS 110.3</td>
</tr>
<tr>
<td></td>
<td>CMRS 111.3</td>
</tr>
<tr>
<td></td>
<td>6 c.u. from (depending on which major courses</td>
</tr>
<tr>
<td></td>
<td>you want to take):</td>
</tr>
<tr>
<td></td>
<td>○ ARCH 112.3</td>
</tr>
<tr>
<td></td>
<td>○ ARCH 116.3</td>
</tr>
<tr>
<td></td>
<td>○ CLAS 111.3</td>
</tr>
<tr>
<td></td>
<td>○ 100 level ENG</td>
</tr>
<tr>
<td></td>
<td>○ 100 level HIST</td>
</tr>
<tr>
<td>Computer Science</td>
<td>CMPT 141.3 or 145.3</td>
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<tr>
<td></td>
<td>CMPT 116.3 or 117.3</td>
</tr>
<tr>
<td></td>
<td>MATH 110.3</td>
</tr>
<tr>
<td>Drama (B.A. or B.F.A Honours)</td>
<td>DRAM 110.3</td>
</tr>
<tr>
<td></td>
<td>DRAM 113.3</td>
</tr>
<tr>
<td></td>
<td>DRAM 118.3</td>
</tr>
<tr>
<td></td>
<td>ENG 112.3</td>
</tr>
<tr>
<td>POTENTIAL MAJOR</td>
<td>RECOMMENDED COURSES FOR FIRST YEAR</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td><strong>Economics</strong></td>
<td>ECON 111.3  ECON 114.3  MATH 104.3 or 110.3</td>
</tr>
<tr>
<td><strong>English</strong></td>
<td>6 c.u. of 100 level ENG</td>
</tr>
<tr>
<td><strong>Environment and Society (B.A. &amp; Sc.)</strong></td>
<td>GEOG 120.3  GEOG 125.3  GEOG 130.3</td>
</tr>
<tr>
<td><strong>Environmental Biology</strong></td>
<td>BIOL 120.3  BIOL 121.3  CHEM 112.3  GEOG 120.3</td>
</tr>
<tr>
<td><strong>Environmental Earth Sciences</strong></td>
<td>GEOG 120.3 or GEOG 121.3  MATH 110.3  CHEM 112.3  PHYS 115.3</td>
</tr>
<tr>
<td><strong>Food Science</strong></td>
<td>BIOL 120.3  CHEM 112.3  NUTR 120.3</td>
</tr>
<tr>
<td><strong>French</strong></td>
<td>6 c.u. from either:  o FREN 103.3 and 106.3, or  o FREN 122.3 and 125.3, or  o FREN 128.3 and 218.3  Please see Course Catalogue for guidance on which set of courses to select as it is dependent on French background.</td>
</tr>
<tr>
<td><strong>Geology</strong></td>
<td>CHEM 112.3  GEOL 122.3  MATH 110.3  PHYS 115.3</td>
</tr>
<tr>
<td><strong>Geophysics</strong></td>
<td>CHEM 112.3  GEOL 121.3  MATH 110.3  MATH 116.3  PHYS 115.3  PHYS 117.3 or 125.3</td>
</tr>
<tr>
<td><strong>Health Studies</strong></td>
<td>BIOL 120.3  BIOL 121.3  CHEM 112.3  HLST 110.3  PSY 121.3  PSY 120.3</td>
</tr>
<tr>
<td><strong>History</strong></td>
<td>6 c.u. of 100 level HIST</td>
</tr>
<tr>
<td><strong>Indigenous Studies</strong></td>
<td>INDG 107.3</td>
</tr>
<tr>
<td><strong>Interactive Systems Design (B.A. &amp; B.Sc.)</strong></td>
<td>6 c.u. 100 level ART  CMPT 141.3  CMPT 145.3  PSY 120.3  PSY 121.3</td>
</tr>
<tr>
<td><strong>International Studies</strong></td>
<td>ANTH 111.3 or SOC 112.3  ECON 111.3  ECON 114.3  6 c.u. of 100 level HIST  POLS 112.3</td>
</tr>
<tr>
<td><strong>Linguistics (General and Applied Linguistics Stream)</strong></td>
<td>LING 111.3  LING 112.3</td>
</tr>
<tr>
<td><strong>Linguistics (Language and Speech Sciences Stream)</strong></td>
<td>LING 111.3  LING 112.3  PSY 120.3  PSY 121.3</td>
</tr>
<tr>
<td><strong>Mathematical Physics</strong></td>
<td>MATH 110.3  MATH 116.3  PHYS 115.3  PHYS 125.3</td>
</tr>
<tr>
<td><strong>Mathematics</strong></td>
<td>MATH 110.3  MATH 116.3</td>
</tr>
<tr>
<td><strong>Microbiology &amp; Immunology</strong></td>
<td>BIOL 120.3  CHEM 112.3</td>
</tr>
<tr>
<td><strong>Modern Languages</strong></td>
<td>LING 111.3  6 c.u. of LIT  6 c.u. from primary language  (FREN or GERM or SPAN)</td>
</tr>
<tr>
<td><strong>Music (B.A. or B.Mus.)</strong></td>
<td>Students interested in the B.A. in Music or the B. Mus. program should consult the Department of Music by visiting their homepage <a href="http://www.usask.ca/music">www.usask.ca/music</a>  e-mailing <a href="mailto:humfa.admin@usask.ca">humfa.admin@usask.ca</a>  or calling (306) 966-5559.</td>
</tr>
<tr>
<td><strong>POTENTIAL MAJOR</strong></td>
<td><strong>RECOMMENDED COURSES FOR FIRST YEAR</strong></td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Music Education (B.Mus.)</strong></td>
<td>Students interested in the B.A. in Music or the B. Mus. program should consult the Department of Music by visiting their homepage <a href="http://www.usask.ca/music">www.usask.ca/music</a>, e-mailing <a href="mailto:humfa.admin@usask.ca">humfa.admin@usask.ca</a> or calling (306) 966-5559.</td>
</tr>
<tr>
<td><strong>Palaeobiology</strong></td>
<td>ARCH 112.3 BIOL 120.3 BIOL 121.3 Courses from (depending on which major courses you want to take in 2nd year): ○ CHEM 112.3 ○ MATH 110.3 ○ GEOL 121.3 ○ GEOL 122.3 ○ MATH 110.3 ○ PHYS 115.3</td>
</tr>
<tr>
<td><strong>Philosophy</strong></td>
<td>6 c.u. of 100 level PHIL</td>
</tr>
<tr>
<td><strong>Physics</strong></td>
<td>PHYS 115.3 PHYS 117.3 or 125.3 CMPT 111.3 MATH 110.3 MATH 116.3</td>
</tr>
<tr>
<td><strong>Physiology &amp; Pharmacology</strong></td>
<td>BIOL 120.3 CHEM 112.3</td>
</tr>
<tr>
<td><strong>Political Studies</strong></td>
<td>POLS 111.3 POLS 112.3</td>
</tr>
<tr>
<td><strong>Psychology (B.A.)</strong></td>
<td>PSY 120.3 PSY 121.3</td>
</tr>
<tr>
<td><strong>Psychology (B.Sc.)</strong></td>
<td>BIOL 120.3 CHEM 112.3 PSY 120.3 PSY 121.3</td>
</tr>
<tr>
<td><strong>Regional and Urban Planning</strong></td>
<td>ECON 111.3 POLS 111.3 SOC 111.3 or 112.3</td>
</tr>
<tr>
<td><strong>Religion &amp; Culture</strong></td>
<td>6 c.u. of 100 level RLST</td>
</tr>
<tr>
<td><strong>Sociology</strong></td>
<td>SOC 111.3 SOC 112.3</td>
</tr>
<tr>
<td><strong>Sociology: Aboriginal Justice and Criminology Program (ABJAC)</strong></td>
<td>SOC 111.3 SOC 112.3 This program is intended for Aboriginal students. Interested students should contact the department prior to or during their first year for advising.</td>
</tr>
<tr>
<td><strong>Statistics</strong></td>
<td>MATH 110.3 MATH 116.3</td>
</tr>
<tr>
<td><strong>Toxicology</strong></td>
<td>BIOL 120.3 CHEM 112.3 CHEM 115.3</td>
</tr>
<tr>
<td><strong>Women’s &amp; Gender Studies</strong></td>
<td>WGST 112.3</td>
</tr>
</tbody>
</table>

**Certificates**

The College of Arts & Science also offers the following certificates. If you are interested in pursuing one of these, call (306) 966-4231 to make an appointment with an academic advisor and they can guide you through the requirements.

- Aboriginal Theatre
- Applied & Professional Ethics
- Classical and Medieval Latin
- Criminology & Addictions
- Ethics, Justice and Law
- Global Studies
- Jazz
Applying to a Direct Entry College

If you are planning to transfer to a different direct entry college within the University of Saskatchewan, the following courses can be applied towards that degree. If you change your mind and decide not to transfer to the other college, or are not admitted to that college, these courses can still be used in an Arts & Science degree program. Applicants who have attempted 18 credit units of transferable courses will be considered for admission into another college on the basis of their post-secondary grades.

**Please note that it is the student’s responsibility to contact the college directly to confirm information regarding transfer credits and recommended classes**

Agriculture and Bioresources

The information below is provided by the college in question. Please direct inquires to the contact information provided.

University of Saskatchewan
https://agbio.usask.ca/
Phone: (306) 966-4062
Email: agbio.studentservices@usask.ca

NOTE: Please contact the College of Agriculture and Bioresources directly for information regarding course requirements.

Education

The information below is provided by the program in question. Please direct inquires to the contact information provided.

University of Saskatchewan
www.usask.ca/education/
Phone: (306) 966-7654
Email: recruiting.education@usask.ca

The College of Education now offers a direct entry Bachelor of Education program for students wanting to apply directly from high school, with some post-secondary coursework completed or with a previous degree. Students interested in applying to the College of Education are encouraged to email, call or arrange an appointment to meet with an academic advisor. Please visit the College of Education’s website periodically to be informed of any changes for upcoming admission cycles.

NOTE: Please consult the College of Education website for updates and announcements regarding future changes.

Engineering

The information below is provided by the college in question. Please direct inquires to the contact information provided.

University of Saskatchewan
www.engineering.usask.ca
Phone: (306) 966-5274
Email: engineering.studentcentre@usask.ca
Students who wish to transfer from Arts & Science to Engineering must apply by the **February 15, 2018** deadline. Students thinking about transferring into the College of Engineering are advised to meet with an Engineering Academic Advisor.

Though it is not necessary for admissions purposes, the following Arts & Science courses may* be used towards an Engineering degree:

- CHEM 112.3
- CMPT 111.3
- COMM 102.3 or COMM 101.3 or COMM 105.3
- MATH 110 and MATH 116
- One of BIOL 120.3, CHEM 115.3, GEOL 121.3 or PHYS 125.3 (science elective).
- 3 c.u. of junior humanities/social sciences from the acceptable electives list on the College of Engineering website or in the Program Catalogue under Common First Year.
- Additional humanities/social sciences electives, dependent upon program of interest. Consult the Course and Program Catalogue or the Engineering Student Centre directly for further information on additional electives that may be used.

*NOTE: The Course and Program Catalogue is subject to change. Students will be required to follow the Course and Program Catalogue that is in place when they enter their program in their second year of engineering.

As of the 2017-2018 Course and Program Catalogue, the following natural science electives are part of the programs listed below:

- Chemical Engineering - CHEM 115.3
- Civil or Geological Engineering - GEOL 121.3
- Environmental Engineering – BIOL 120.3, CHEM 115.3 and GEOL 121.3

**Kinesiology**

*The information below is provided by the college in question. Please direct inquiries to the contact information provided.*

*University of Saskatchewan*

[www.kinesiology.usask.ca](http://www.kinesiology.usask.ca)

Phone: (306) 966-1101

Email: kin_advisor@usask.ca

Students who wish to transfer from Arts & Science to Kinesiology must apply by the **February 15, 2018** deadline. Students transferring to Kinesiology will be ranked based on their averages. The top 58 students will be offered admission. Any student not admitted will be put on a ranked waiting list.

**Recommended courses:**

- BIOL 120.3
- BIOL 224.3/BMSC 224.3
- ENG 110.6 or any two of ENG 111.3, 112.3, 113.3, 114.3
- KIN 121.3
- KIN 122.3
- MATH 104.3 or 110.3
- PLSC 214.3 or STAT 245.3 or PSY 233.3
6 c.u. of humanities or social sciences (for a complete list of acceptable courses, consult the Course and Program Catalogue)

NOTE: Students considering the combined B.Sc. (KIN)/B.Ed. degree program (if they wish to become a high school/secondary Physical Education teacher) are required to select INDG 107.3 (formerly NS 107.3) as part of their 6 c.u. of humanities or social sciences.

N. Murray Edwards School of Business

The information below is provided by the college in question. Please direct inquiries to the contact information provided.

University of Saskatchewan
Phone: (306) 966-4785
Email: undergrad@edwards.usask.ca

Prior to admission to the Edwards School of Business, students must successfully complete one of the following:
   A) Pre-calculus 30 or Foundations of Math 30 from high school
   B) Math B30 and Math C30 (or equivalents) from high school
   C) Math B30 and MATH 104.3 (minimum grade of 65%) at the university level

The deadline to apply to Edwards for September 2017 admission is February 15, 2018. Students with a 70% average following term 1 of the academic year will be guaranteed admission. All other students will be ranked by admission average following the application and document submission deadlines. The expected target average will be 68%.

The deadline to apply to Edwards for January 2018 admission is December 1st, 2017 for Canadian students and September 1st for International Students. The cut-off average for September 2017 will be used for January 2018 admission.

Recommended courses for all ESB programs:
   ECON 111.3
   ECON 114.3
   MATH 110.3
   STAT 244.3
   Up to 18 c.u. of 100 level non-commerce electives (at least 12 c.u. of these from the social sciences or humanities)
   100 and 200 level COMM classes (with the exception of COMM 119) – available for registration beginning July 8, 2017
Applying to a Non-Direct Entry Level College

Admission to the College of Arts & Science does not imply or guarantee that you will later be admitted to any professional college, regardless of intentions declared on your admission or registration form. Admission to professional colleges is highly competitive. Many students applying to professional colleges will not be accepted - for some professional colleges, only one or two out of every ten applicants are ever admitted.

We always recommend that students try to keep other options open. We encourage students, while completing their prerequisite courses for a professional program, to still work toward an Arts & Science major/degree in case they change their mind or do not get admitted to the professional college of their choice.

Many professional colleges have additional admission requirements (such as an entrance exam, interview, admission essay, related volunteer, or other experience, etc.). This information sheet provides only a guideline for required academic courses. You must consult the professional college directly to confirm entrance requirements. Web sites and contact information are provided below.

Definition of a "30-credit-unit year": Several professional colleges require that students complete one or more "30-credit-unit years"; and use the average achieved in these years to rank students for entrance purposes. This means that the student must complete 30 credit units in one Regular Session (September to April). Professional colleges will, in most cases, count summer courses towards academic entrance requirements; however, courses taken outside of September to April will not count towards the 30 credit units required for a "30 credit-unit year". Marks in summer courses or in courses taken during years when fewer than 30 credit units are completed may also not be included in the average calculation done by the professional college for ranking. Students must contact the professional college directly to confirm if marks from Spring/Summer session classes will count towards their application average.

Architecture

The information below is provided by the program in question. Please direct inquire to the contact information provided.

For a list of institutions offering architecture programs, check out the Association of Collegiate Schools of Architecture. Consult the calendar of the school that you wish to attend. Courses in art & art history, geography, physics, drawing, urban design, and calculus are recommended.

Chiropractic

The information below is provided by the program in question. Please direct inquire to the contact information provided.

Canadian Memorial Chiropractic College

www.cmcc.ca
Phone: 1-800-463-2923
E-mail: admissions@cmcc.ca
Each year CMCC accepts 192 new students into their four-year Doctor of Chiropractic Degree program. Candidates need at least three full years of undergraduate university study (15 full year courses or 90 credit hours) and a CGPA of 2.5 on a 4.0 scale. CMCC does not have course prerequisites; however, they suggest courses such as organic chemistry and biology with labs, introductory psychology, and some humanities and/or social sciences.

**Dentistry**

*The information below is provided by the program in question. Please direct inquiries to the contact information provided.*

**University of Saskatchewan**


Phone: (306) 966-5117

Email: [dentistry.admissions@usask.ca](mailto:dentistry.admissions@usask.ca)

Applicants must have completed three full 30 credit unit years of university level work leading to a degree. A minimum overall average of at least 70% in the pre-dentistry courses and a minimum cumulative weighed average of 75% over your two best 30-credit-unit-years are also required.

**Required prerequisites:**

- BIOL 120.3
- BIOL 121.3 or BIOL 224.3 or BMSC 224.3
- CHEM 112.3
- CHEM 250.3
- PHYS 115.3
- PHYS 117.3 or PHYS 125.3
- BMSC 200.3
- BMSC 230.3
- PHSI 208.6 (or its equivalent)
- 6 c.u. of humanities or social sciences

**Education**

*The information below is provided by the program in question. Please direct inquiries to the contact information provided.*

**University of Saskatchewan**

[www.usask.ca/education/](http://www.usask.ca/education/)

Phone: (306) 966-7654

Email: [recruiting.education@usask.ca](mailto:recruiting.education@usask.ca)

The College of Education now offers a direct entry Bachelor of Education program for students wanting to apply directly from high school, with some post-secondary coursework completed or with a previous degree. Students interested in applying to the College of Education are encouraged to email, call or arrange an appointment to meet with an academic advisor. Please visit the College of Education’s website periodically to be informed of any changes for upcoming admission cycles.

**NOTE:** Please consult the College of Education website for updates and announcements regarding future changes.
Law

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Saskatchewan
www.law.usask.ca
Phone: (306) 966-5874
Email: law_admissions@usask.ca

The minimum requirement to enter the Juris Doctor (JD) program is a minimum of 60 credit units of full-time undergraduate study at a recognized university or the equivalent of such work. There is no defined pre-law program. Admission averages are calculated using your two best full years of study, which must each include a minimum of 24 credit units during the Fall/Winter Session (does not include any courses taken May-August or any graduate courses).

Medicine

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Saskatchewan
www.medicine.usask.ca
Email: med.admissions@usask.ca

For entry into Medicine fall of 2018 (application fall of 2017), Saskatchewan residents are required to have completed a 4-year baccalaureate degree prior to entry into Medicine. Please refer to the College of Medicine website for a complete listing of admission requirements and announcements regarding future changes.

Applicants must also have completed the Medical College Admissions Test (MCAT) prior to the application deadline. Please refer to the College of Medicine website for information regarding the MCAT requirement. Introductory level courses in the following subject areas are recommended in preparation for the MCAT but are not required for admission to the College of Medicine:

- Biology
- Biochemistry
- Chemistry
- English
- Physics
- Statistics
- Psychology

Nursing

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Saskatchewan
http://www.usask.ca/nursing/
Phone: (306) 966-6221 – This is the phone number for the office in Saskatoon.
The following link is for contact information for all locations: http://www.usask.ca/nursing/contact/index.php
Email: nursing.advising@usask.ca
There is also a contact page students can go to and answer a few questions to be directed to the appropriate advisor:
http://www.usask.ca/nursing/advising/contact.php

Students must have successfully completed English A30 and B30, Biology 30, Chemistry 30, and Foundations of Math 30 or Pre-Calculus 30 (or Math B30, or C30 recommended) in high school before starting their pre-professional first year. For the pre-professional first year, students must complete 30 credit units of the following prerequisite courses and earn a minimum weighted average of 60% for consideration of admission to the College of Nursing. When applying for admission to the College of Nursing, students have the option of selecting from the following locations to complete years 2-4 of the Bachelor of Science in Nursing: Saskatoon, Regina, Prince Albert, Ile-a-la-Crosse, La Ronge and Yorkton.

Here is the list of pre-professional courses students must take:
- English 3 c.u.
- Indigenous Studies 3 c.u.
- Chemistry 3 c.u.
- Biology 3 c.u.
- Statistics 3 c.u.
- Nutrition 3 c.u.
- Psychology 3 c.u.
- Social Science Elective 3 c.u.
- Open Electives 6 c.u.

If students are taking courses at the University of Saskatchewan, then the following list is correct:
- BIOL 120.3
- CHEM 112.3
- PSY 121.3 or PSY 110.6 or PSY 100.3
- INDG 107.3 (formerly NS 107.3)
- NUTR 120.3
- 3 c.u. of 100 level ENG
- Stat 242.3, Stat 244.3, or Stat 245.3 or Stat 246.3 or PLSC 214.3 or COMM 104.3 or PSY 233.3 or SOC 225.3 or GE 210.3. Statistics classes from other post-secondary institutions may be acceptable and will be reviewed by admissions as necessary.
- 3 c.u. of social sciences
- 6 c.u. of open electives

Nutrition

*The information below is provided by the program in question. Please direct inquiries to the contact information provided.*

**University of Saskatchewan**
www.usask.ca/pharmacy-nutrition/
Phone: (306) 966-6327
Email: Undergrad-Pharmacy-Nutrition@usask.ca

To be considered for admission to the Bachelor of Science in Nutrition (B.Sc. Nutr.) program, applicants must have a minimum average of 70% and at least 30 credit units of course work at the University level before April 30 of the year in which they are applying, including the following courses or their equivalents:

**Required Pre-Nutrition courses**
- BIOL 120.3
BIOL 121.3
CHEM 112.3
CHEM 250.3
ENG 110.6 or LIT 100.6, or any two of ENG 111.3, 112.3, 113.3, 114.3 or FREN 121.3 (or 122.3) and FREN 125.3
PSY 120.3 & 121.3 or SOC 111.3 & 112.3
6 credit units of electives

Other Admission Requirements: 1) Test of Critical Skills; (can only be written in Canada) 2) Personal video interview.

24 spots are reserved for Saskatchewan residents and 4 spots are reserved for out of province/international students

Occupational Therapy
The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Alberta
http://rehabilitation.ualberta.ca/departments/occupational-therapy/msc-in-occupational-therapy
Phone: (780) 492-2499
Email: mscot@ualberta.ca

Those interested in becoming occupational therapists must apply to the course-based Master of Science in Occupational Therapy (MScOT). Minimum admission requirements include the completion of a four-year undergraduate degree (e.g., BA, BSc, BComm, B.Ed., BPE, BFA) from a recognized academic institution with a grade point average of at least 3.0 (70-74%) in the most recent 60 credits. They must also present 2 prerequisite courses: one course in Statistics and one course in Human Anatomy (Physiology courses do not fulfill the anatomy requirement). In addition, applicants are required to submit a curriculum vitae, two letters of recommendation and a personal statement describing their knowledge of occupational therapy and how their professional/academic/personal background has prepared them for the OT program and ultimately, the OT profession.

University of Manitoba
http://umanitoba.ca/faculties/health_sciences/medrehab/ot/index.html
Phone: (204) 789-3259
Email: CORS.MOTprogram@umanitoba.ca

The University of Manitoba offers a two-year Professional Master’s Degree Program in Occupational Therapy. Prior to entering the Occupational Therapy program, students must obtain an undergraduate degree from a university recognized by the University of Manitoba. Applicants must have a minimum grade point average of 3.0 (70-74%) in the last 60 credit hours of study and a minimum grade of “B” in each of the required prerequisite courses (or approved alternate courses).

Pre-requisite courses:
- ACB 310.3 or 221.3 or PHSI 208.6
- BIOL 224.3 or BMSC 224.3 or PHSI 208.6
- STAT 244.3 or STAT 245.3 or PLSC 214.3 (Other statistics courses may be considered. Click here for information on requesting a prerequisite review. Also see this website for a full handout with approved prerequisites)
- 3 c.u. (minimum) of PSY (most Psychology courses will be considered)
- 3 c.u. (minimum) of Social Sciences (most Sociology courses will meet the requirement. Cultural Anthropology and Human Geography will also be considered)
Optometry

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Waterloo
www.optometry.uwaterloo.ca/index.html
Phone: (519) 888-4567
Email: opt-admissions@uwaterloo.ca

In order to be considered for admission, applicants must complete a minimum of three years of full-time university science studies (five courses per term) with a minimum overall average of 75%. Prerequisite courses must be completed by May 31st of the year in which they apply for entry.

Requirements for the School of Optometry can be completed at any university in Canada. All applicants have an equal chance for one of the 90 first year places. No university is given preference over another. In recent years, the averages of students that have been accepted into the program have ranged from 79% to 92%. For a full list of academic requirements, visit the website here.

Due to the rigorous nature of the full course load of the Optometry program, the Optometry Admissions Committee looks for applicants to be taking a full course load (five courses per four-month term for minimum of 6 terms) during their BSc studies.

Pre-requisite courses:
- 3 c.u. of any English course
- 3 c.u. of an Introductory Ethics or Biomedical Ethics course (*Note - not all philosophy courses are introductory ethics)
- 3 c.u. of any Introductory Psychology course
- 6 c.u. of year 1 Biology with labs
- 3 c.u. of an Introductory Microbiology course
- 6 c.u. of Physiology (Principles of Human Physiology 1 and Principles of Human Physiology 2, Human Physiology, Human Anatomy and Physiology*, Mammalian Physiology) (*Note - Anatomy Courses will not satisfy the prerequisite, unless the course is called Human Anatomy and Physiology)
- 3 c.u. of an Introductory Chemistry course with lab
- 3 c.u. of an Introductory Biochemistry course
- 3 c.u. of an Introductory Organic Chemistry course
- 3 c.u. of Calculus (Calculus, Calculus 1, Calculus for Science Students, Calculus for Biology Students, Introductory Calculus)
- 3 c.u. of Statistics
- 6 c.u. of year 1 Physics with labs

Applicants must also complete non-academic requirements such as the Optometry Admissions Test (OAT), Confidential Assessment forms, Citizenship, English language requirements, non-academic application sections and a Police Check.

NOTE: For specific course equivalents and for more information, please contact the University of Waterloo directly.

Pharmacy

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Saskatchewan
www.usask.ca/pharmacy-nutrition/
Phone: (306) 966-6327
Email: Undergrad-Pharmacy-Nutrition@usask.ca

NOTE: The Pharm.D. proposal is currently in the final stages of approval, including prerequisite courses and other admission requirements. Please consult the college website for further information.

To be considered for admissions to the Pharm D program applicants must have a minimum average of 70% and 60 credit units of course work at the University level before April 30 of the year in which they are applying, including the following courses and equivalents:

- Biology: 6 credits (BIOL 120.3 and BIOL 121.3 at the U of S)
- Chemistry: 3 credit units General and 6 credit units Organic (CHEM 112.3, CHEM 250.3 and CHEM 255.3 at the U of S)
- English: 6 credit units (ENG 110.6 or two of ENG 111.3, ENG 112.3 ENG 113.3 or ENG 114.3 at the U of S)
- Biochemistry: 3 credit units of Biomolecules and 3 credit units Metabolism (BMSC 200.3 and BMSC 230.3 at the U of S)
- Physiology: 6 credit units (human body systems) (PHSI 208.6 at the U of S)
- Mathematics (Calculus): 3 credit units (MATH 125.3 at the U of S)
- Statistics: 3 credit units (STAT 246.3 at the U of S)
- Microbiology: 3 credit units (BMSC 210.3 at the U of S)
- Nutrition: 3 credit units (NUTR 120.3 at the U of S)
- 6 c.u. of electives from Psychology, Sociology, Indigenous Studies or Philosophy
- 9 c.u. general electives

Physical Therapy

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Saskatchewan
www.usask.ca/physther
Phone: (306) 966-6579
Email: pt.admissions@usask.ca

Selection for admission is based upon academic performance (i.e. admission average) and interview performance. The minimum admission average that will be accepted is 70%. The admission average is a weighted average calculated using a minimum of 60 credit units. The most recent credit units at the time of application are used (up to and including Term 1 of the current year). For the purpose of calculating the admission average, all courses in a given term will be used. Applicants are ranked according to the admission average and the top 96 applicants are granted interviews. When computing applicants’ total admission scores, the admission average is weighted 60% and the interview score is weighted 40%. Applicants must hold a four-year baccalaureate degree (in any discipline) from a college or university of acceptable standing. The deadline for receipt of applications and all supporting documents is December 15. Students must first complete the online MPT application form available on the School of Physical Therapy website to ensure that they meet residency and admission requirements before applying through the College of Graduate Studies and Research. Reference letters for the MPT are NOT required.

Required Pre-Requisite Courses:

- 6 c.u. of Human Physiology:
  - PHPY 302.3 and one of PHPY 301.3, 303.3, HSC 350.3 (or equivalent*)
  - Or PHSI 208.6
- ACB 310.3 (or equivalent*)
- STAT 245.3 or PLSC 214.3
*Applicants must seek and receive approval for equivalent courses from the Admissions committee well in advance of application.

**Social Work**

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Regina  
http://www.uregina.ca/socialwork/programs/index.html  
Phone: (306) 664-7370 (Saskatoon Campus)

The University of Regina's Bachelor of Social Work (BSW) program is offered at the Faculty of Social Work's Saskatoon Campus, which is located at Innovation Place, adjacent to the University of Saskatchewan. The BSW is comprised of 60 c.u. of general university studies, which may be completed at the University of Saskatchewan, and 60 c.u. of Social Work studies, completed at the Faculty of Social Work, Saskatoon Campus. Students wishing to pursue the BSW should first apply to University of Regina's Faculty of Social Work. Students will be placed in the category of Pre-Social Work Pre-Social Work students must complete a minimum of 30 c.u. of prerequisite coursework before applying to be fully accepted into the BSW program. Please see the application guide for more information.

Social Work information sessions are held every three to four weeks at the Saskatoon Campus, 111-116 Research Drive. Please call us for the date of the next information session.

Pre-Social Work Program: 30 Credit Units
- One of ENG 111.3, 112.3, 113.3 or 114.3. (If students take ENG 110.6, the additional 3 c.u. of English will be used to fulfill second year requirements)
- INDG 107.3 (formerly NS 107.3)
- PSY 121.3
- SOC 111.3
- 18 c.u. of general electives (recommended courses include SOC 112.3, WGST 112.3, 6 c.u. of 200 level SOC and 3 c.u. of 200 level INDG)

**NOTE a:** other suggestions for electives include: PHIL 140.3, PSY 120.3, ANTH 111.3, RLST 110.6, and PHIL 133.3.

**Speech-Language Pathology**

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Alberta  
www.csd.ualberta.ca  
Phone: (780) 492-5990  
Email: csdm@ualberta.ca

The MSc-SLP program is the principal degree program in the Department of Communication Science & Disorders. It is designed to accommodate students who hold a four-year undergraduate degree in another area of study, such as Education, Arts, or Science. An average of 85% is strongly recommended for a competitive application. Accepted prerequisite courses from the U of S are listed at this website.

**Veterinary Medicine**

The information below is provided by the program in question. Please direct inquiries to the contact information provided.

University of Saskatchewan  
http://www.usask.ca/wcym  
Phone: (306) 966-7459
Applicants are required to successfully complete a minimum of 60 credit units prior to applying to the College of Veterinary Medicine, including the below prerequisite courses. It is strongly recommended that students register in 30 credit unit years, as those not taking a full course load could be at a disadvantage when having their academic performance evaluated. The application deadline is December 1st and students must have a minimum average of 75%.

Pre-requisite Courses:

- BIOL 120.3
- BIOL 121.3 or BIOL 224.3 or BMSC 224.3
- BIOL 226.3 or ANSC 313.3
- BMSC 200.3
- BMSC 210.3 or FABS 212.3
- CHEM 112.3
- CHEM 115.3
- CHEM 250.3
- ENG 110.6 or any two of ENG 111.3, 112.3, 113.3, 114.3
- 6 credits of Math/Statistics from (MATH 104.3, 110.3, 125.3, STAT 103.3, STAT 244.3, STAT 245.3, STAT 246.3, PLSC 214.3, MATH 112.3 or MATH 116.3)
- PHYS 115.3
- 21 c.u. of open electives
DegreeWorks

DegreeWorks is a degree audit service available to students through PAWS. Students can review where they are in their program, check which courses they still need, and explore how their courses would fit into a different major or program. DegreeWorks gives students instant access to their ongoing degree progress and provides students with the tools they need to make informed choices about their major, minor, and course registration.

As a new student who has not yet started your degree, the opening screen of DegreeWorks will not provide much information. Once you declare a major, the degree requirements for your chosen program will appear on the opening screen. Until that time, you can use the “What If” feature to plan your first courses and review future degree requirements. There are two ways to access this “What If” feature:

**Before you register** you can enter courses you are considering, and DegreeWorks will show you how those courses fit into the degree program of your choice. This is very useful if you want to plan out your courses before registration opens in late June. You can try different course combinations and different degree programs to find the best fit for your upcoming year.

**After you have registered** for your courses, you can use the “What If” feature to see how your courses fit into the degree program of your choice. DegreeWorks slots your courses into the appropriate requirement for the degree program you indicated in your search. You can see what you will have completed by the end of your first year and what you would still need to take in the future. Please note that choosing a major is required to earn a degree, but minors are optional.

To use the “What If” feature:

1. Log into PAWS. On the left hand menu select “Academics” and then “Academic Profile”. From there click on the big green button that says “Map Your Degree Progress – DegreeWorks.”
2. Click on the “What If” feature from the left hand side bar (shown below). This will take you to a series of drop down menu items. Any menu item with a red star next to it must be filled out to use this feature.

3. Choose your desired degree from the “Degree” drop down menu (e.g., “Bachelor of Arts Four-Year” or “Bachelor of Science Three-Year”).
4. Choose it again from the “Program” drop down menu (e.g., “Bachelor of Arts (4 Yr)" or “Bachelor of Science (3 Yr).”)
5. Choose a major from the “Major” drop down menu.
6. You can also choose to enter a minor from the “Minor” drop down menu – please note that this field is optional.
7. Choose Arts & Science from the “College” drop down menu.
8. If you have chosen your courses but have not registered yet, input the subject and course numbers of the courses you are thinking of taking (clicking “Add Course” after each one) until they all appear in the box under “Courses you are considering.”

9. Then click “Process What-If” at the top of the screen.

At the top of the screen you will see a box that displays information about you as a student (e.g., student status, NSID, etc.) and the information you inputted into the “What If” feature will be at the top of the screen. If you scroll down you will see an estimated progress bar, degree requirements, and your registered or planned courses placed into these outlined degree requirements.

DegreeWorks also has a number of other features that will become useful as you progress further into your degree. For more information on DegreeWorks you can access the FAQ and Help sections at the top of the screen. You can also book an academic advising appointment to have an advisor go through DegreeWorks with you.

If you require technical support, or if the DegreeWorks channel is not visible under your Academics channel, you can contact the ICT Service Desk.
On Campus Resources & Programs

Aboriginal Students’ Centre
Gordon Oakes Red Bear Student Centre

The Aboriginal Students’ Centre (ASC) promotes the spiritual, physical, emotional, and mental well-being of Aboriginal students on campus. The ASC is a friendly and bustling place where students can hang out. New students can meet upper year students who provide peer support and tutoring. There are computers, printers, and a fax machine for students to use. The ASC offers a Fresh Food Market every week, where students can purchase inexpensive fresh fruits and vegetables. Students also have access to two elders. The ASC organizes an annual Graduation Powwow, holds pipe and sweat lodge ceremonies, provides workshops on skills such as beading, cooking, and crafting, and offers all students soup and bannock every week during the fall and winter terms.

Academic Advocacy Office
Room 110, Place Riel

The University of Saskatchewan Student’s Union (USSU) offers an Academic Advocacy Office, which is committed to helping students deal with their academic grievances and violations of their student rights (grade appeals, problems with professors or TAs, academic dishonesty, academic hearings). The Academic Advocacy Office also provides academic information for students.

Childcare Centre and Campus Daycare
Various locations

The University of Saskatchewan Students’ Union (USSU) Childcare Centre is operated independently as an affiliated organization. It is government subsidized and licensed for 66 children aged six months to six years and exists primarily to serve the needs of undergraduate students. There is often a wait list, so apply early. For more information, please email childcare@ussu.ca, or call (306) 966-2777.

The University of Saskatchewan offers Campus Daycare located in the Education building. It provides childcare to staff, faculty, and students and has room for 44 children between 30 and 60 months (two and a half to six years old). There is a waiting list when all the spots are filled so call early. For more information email campus.daycare@usask.ca or call (306) 966-7807.

College of Arts & Science Undergraduate Student Office
Room 265, Arts Building

The Undergraduate Student Office is a one stop shop for students in the College of Arts & Science. This is the place to go if you have questions about university or your academics, need to defer a final exam, or would like to see an academic advisor. Academic advisors help students determine which classes to take to obtain a specific degree or to apply to a professional college. They also advise on most academic issues including grade appeals, academic integrity, academic difficulty, academic grievances, DegreeWorks, and more. If you are experiencing difficulty while at the U of S you can speak with your academic advisor. They can help you develop a plan for the rest of the term and refer you on to different resources and support services on and off campus. For more information call (306) 966-4231 or email student-advice@artsandscience.usask.ca.

Disability Services for Students
Room 105, Administration Building
Disability Services for Students (DSS) assists students by offering programs and advocacy services to help foster an accessible and welcoming campus for all students. Students with disabilities are encouraged to register with DSS to gain access to valuable services and programs such as note taking, alternate format textbooks, exam accommodations, classroom changes, library assistance, and assistive technology. Students wishing to register with DSS should do so as soon as possible, preferably in early August after they have registered for all of their classes. For more information, please contact DSS at (306) 966-7273.

**Discrimination and Harassment Prevention Services**

Room 237, Research Annex

Sexual harassment violates the principles of mutual respect and fair treatment. The Discrimination and Harassment Prevention Services (DHPS) Centre offers students confidential consultation, assistance in preventing, resolving, or investigating issues of discrimination or harassment; workshops/presentations, and activities that encourage respectful interactions on campus. Students in need of information or support can contact DHPS at (306) 966-4936.

**Food Centre**

Room 113, Memorial Union Building

The Food Centre has emergency food hampers for students in need. It also is the campus coordinator for the CHEP Good Food Box, an alternative to grocery stores for getting fruit and vegetables. The Food Centre also offers a Fresh Food Market once a week, where students can purchase inexpensive fruits and vegetables on campus. Students can contact the Food Centre by phoning (306) 966-1972, emailing food.centre@usask.ca, or dropping by during its office hours (call to find out when they are).

**Gordon Oakes Red Bear Student Centre**

5 Campus Drive

The Gordon Oakes Red Bear Student Centre is an intercultural gathering place that is dedicated to student success. The centre is the home to the Aboriginal Student’s Centre (ASC), provides space for Aboriginal student leadership and plays a central role in the co-ordination and communication of on-campus Aboriginal initiatives.

The centre is grounded in the teachings of respect, responsibility, relationship, collaboration, cooperation, humility, reciprocity and sharing. The centre is a safe and welcoming place that is respectful of all Aboriginal and non-Aboriginal peoples.

**Information Centre**

Upper Place Riel

Operated by the USSU, the Information Centre is a central hub for many campus services and products: UPass, Ticketmaster tickets, evening parking passes, locker rentals, adding printing credit, general information, such as directions or directory listings; poster approval, notary services, cell phone recycling, Arts Tunnel table or kiosk rentals, lost and found, and SPC cards. Hours are Monday – Friday, 8:30 a.m. – 4:30 p.m.

**Pride Centre**

Room 104, Memorial Union Building (MUB)

The Pride Centre welcomes people of all sexual orientations and gender identities. It is a vibrant space where students can take part in the centre’s programming (such as queer men’s night, queer women’s night, or gender revolution) or just
hang out with the many volunteers between classes. The Pride Centre also hosts a variety of events such as drag shows, speaker series, or workshops. You can become a volunteer at the Pride Centre.

**Student Help Centre**
Room 27, Lower Place Riel  
Also accessible from Arts Tunnel

The Help Centre offers support and referrals to students in almost any situation. There is space to hang out and meet supportive people. The Help Centre maintains a file of over 1000 exams from previous years. In addition, it also has a free phone, candy, condoms, and a kitchenette. You can become a volunteer at the Help Centre!

**International Student and Study Abroad Centre**
Room 80, Lower Place Riel  
Also accessible from Arts Tunnel

The International Student and Study Abroad Centre (ISSAC) is a resource for students who come from outside Canada and for students participating in study abroad programs. It is accessible through both the Arts Tunnel and the Lower Place Riel food court.

International Students can get help with the transition to Saskatoon and to the U of S. ISSAC can help students find accommodation, get settled in Saskatoon, improve their English, and provide assistance or referrals for almost any question.

Like most universities, the U of S offers study abroad opportunities for students wishing to take university courses in another country. Students can take a class, term, or an academic year abroad. There are a number of universities around the world that the U of S has educational agreements with, some of which are program specific. You can apply for study abroad once you’ve completed 30 credit units of coursework, provided you meet any additional requirements of the program you’re interested in.

**Safewalk**  
Phone 306.966.SAFE (2733)

Safewalk has teams of volunteers who will walk with you to your destination on or near campus (within a 30 minute radius). It is offered Sunday through Thursday evenings from 8:30 pm to 11:30 pm. Outside of these hours, Campus Security (306-966-5555) will provide walking escorts. There are a number of options for requesting or scheduling walks, as well as a number of ways to contact Safewalk, so visit the link at the start of this paragraph for more information.

**Student Central**
Room 105, Administration Building

Student Central provides undergraduate and graduate students with centralized assistance with finances, registration and academic life. Student Central officers provide confirmation of enrolment for federal and provincial student loans; authorize emergency loans and financial appeals, provide information on scholarships, bursaries and other financial information; troubleshoot registration problems, process late registrations, audit registrations and section changes; help students navigate PAWS, and provide information about exams, transcripts and convocation. For more information, please contact Student Central at (306) 966-1212 (press 4 to speak to a Student Central Officer) or email askus@usask.ca.

**Student Employment & Career Centre**
Lower Marquis Hall
The Student Employment and Career Centre (SECC) provides assistance in the search for full-time, part-time, and summer employment. Students can get help exploring their career options, creating a resume and cover letter, or practicing for an interview. The SECC also coordinates employer information sessions and career fairs on campus, so students can meet industry professionals in their desired field. They also offer a number of tools and resources for students who are in the process of choosing their path or direction.

**Student Health & Counselling**

Student Health – 4th Floor, Place Riel  
Student Counselling – 3rd Floor, Place Riel

The university operates Student Health, a clinic strictly for students and students’ significant others and children. It is on the fourth floor of Place Riel. There is also free personal counselling available to students at Student Counselling on the third floor of Place Riel. Student Health & Counselling Services provides urgent and non-urgent medical treatment, birth control and pregnancy testing, testing and treatment of sexually transmitted infections, mental health assessment and treatment, nutrition counseling, sport and athletic injury treatment, chiropractic and massage services, regular physical exams and check-ups, immunizations, shots, and injections.

**Student Learning Services at the University Library**

(Formerly the University Learning Centre)  
Murray 106

Student Learning Services are here to support and enhance your learning at the University of Saskatchewan. You can find a number of free academic support programs and services to help throughout your degree:

Smart Start — a two week orientation to university learning. There will be a number of free workshops you can attend to get you started “smart”-ly. September 18th-29th.

Academic Help — in-person and online writing help, math and stats help, study skills resources, and a variety of workshops to help enhance your academic skills in areas such as study skills, library research skills, writing, and undergraduate research.

Information for New U of S Students — they offer a number of webpages with information for students new to the U of S. Check out ‘What we offer’ on the website and get tips from students just like you.

Structured Study Sessions — weekly study sessions for a set of historically difficult first-year courses. You will hear about these during the first week of classes in courses where they are offered, so keep your ears open.

Peer Assisted Learning (PAL) Program — many of their support services and programs are facilitated by successful upper-year student volunteers. Once you’ve completed your first year, you can apply to join the program and help other students with the skills you’ve learned.

**Trish Monture Centre for Student Success**

Room 250, Arts Building
The Trish Monture Centre for Student Success is home to the Aboriginal Student Achievement Program (ASAP) Learning Communities and the Arts & Science Transition Program (UTRAN) Learning Communities. The mission of the Trish Monture Centre is to encourage Aboriginal and Transition Program students in the College of Arts & Science. To do this, the advisors working within the Centre use a holistic approach to academic advising that addresses the student as a whole person. Aboriginal student advisors provide information about on-campus and community-based Aboriginal programs, assistance with course selection and registration, and partnering with post-secondary coordinators and funding agencies. Transition Program supports include a dedicated Transition Program academic advisor, academic coaching, a course in Strategies for Academic Success, and a mix of small and large courses. The Trish Monture Centre also provides Aboriginal and Transition Program students with a gathering and study space, including computers, a microwave, free coffee, and a collection of academic resources.

**Women’s Centre**

Room 105, Memorial Union Building (MUB)

The Women’s Centre is a positive space based on feminist activism. It welcomes feminist-minded individuals of all sexual orientations and gender identities. The Women’s Centre organizes programming throughout the academic year. Women’s Centre volunteers are trained in peer support for women's issues and are able to provide referrals. There are comfortable couches and a microwave for students looking for a friendly place to visit and have lunch. You can become a volunteer at the Women’s Centre.

**U of S Community – Life Outside of Class**

**Campus Clubs**

There are a variety of different campus clubs based on interests. Students who wish to start a new campus club may be eligible to be ratified by the University of Saskatchewan Students’ Union (USSU) and receive funding.

**Food and Drink**

The nearest grocery store to campus is Sobey's located at Cumberland Avenue and 8th Street. There are also Co-op and Superstore full-service grocery stores further east on 8th Street.

On campus there are cafeterias in Arts, Agriculture, Education, Marquis Hall, and St. Thomas More College. There is also a food court located in Lower Place Riel, a Subway in the Physical Activity Complex (PAC), an A&W in Arts, Louis’ pub and grill in the basement of the Memorial Union Building, and Louis’ Loft, a coffee shop with paninis and full menu, on the top floor.

Off campus there is a Dairy Queen at the corner of College Drive and Cumberland Avenue. Around the corner is Alexander’s restaurant, and Subway. If you are up for a bit of a walk, there is also D’Lish café, a coffee shop with homemade soup, paninis and desserts located on 14th St E and Lansdowne Ave (keep in mind they can
be a bit busy over the noon hour). A little bit further out there’s Broadway Avenue which has a variety of cafés and restaurants.

U of S Culinary Services provides the residence dining program and meal plans for all students.

The USSU Food Centre provides emergency food hampers, offers a Fresh Food Market, and coordinates the CHEP Good Food Box program. The Good Food Box is a hamper full of a variety of fruits and vegetables delivered every two weeks at an affordable price.

The Aboriginal Students’ Centre in the Gordon Oakes Red Bear Centre offers all students soup and bannock during fall and winter terms every Wednesday from 12-1:00pm.

Coffee and other beverages are available at Starbucks on the main floor of the Murray Library, Louis’ Loft on the upper floor of the Memorial Union Building, and Tim Horton’s on the second floor of the Geology Building, on the first floor of Marquis Hall, in the Health Sciences Building, and in the Arts Tunnel. There is also a Starbucks across College Drive.

**PAC Fit Centre and Campus Rec**

87 Campus Drive

Student fees cover use of the Fit Centre gym facility at the Physical Activity Complex (PAC). There are fees for joining Campus Rec activities, but you may be able to get reimbursement from the Arts & Science Students’ Union (ASSU). The Fit Centre has cardio equipment, weights, squash and racquetball courts, a swimming pool, studios for free fitness classes (yoga, spin, etc.), an indoor running track, and a climbing wall. Campus Rec offers leagues in several sports at various competition levels and “learn to” events for various activities such as fencing and kayaking.

**Student Governance**

USSU Offices, Second Floor, Place Riel

ASSU Offices, Arts 218

All undergraduate students are represented by the University of Saskatchewan Students’ Union (USSU). The USSU is governed by University Students’ Council (USC). USC is a 27-member body that represents students from each undergraduate college as well as indigenous students and international students. Members of Student Council are elected by the students they represent. The elected four person USSU executive carries out the decisions of USC. The USSU executive consists of a president, and vice-presidents in charge of Student Affairs, Academic Affairs, and Operations and Finance. Student government elections take place in March for the following academic year.
College of Arts & Science students are represented by the Arts & Science Students’ Union (ASSU). The ASSU has a file of past exams, provides funding to students travelling for university related activities, refunds students for Campus Rec fees, stamps posters for display in Arts & Science buildings, and provides two scholarships annually.

**Huskies Athletics**

The U of S Huskies compete in the Canada West Conference of Canadian Interuniversity Sport (CIS). Men and women compete in basketball, cross country, hockey, soccer, track and field, volleyball, and wrestling. Men also compete in football. **You receive free admission to every regular season Huskies home event with your valid student card.**

**Other Fun Activities**

Take a class or attend a monthly dance with the U of S Ballroom Dancing Club. No partner required!

Murray Library Leisure Reading Collection – The Murray Library offers a small selection of leisure books across from the circulation desk. You cannot place holds or renew these books.

Community Association Programming – Community Associations across Saskatoon offer low priced classes for people of all ages in various activities, such as sports, dance, art, and cooking. Click on the link for your community and you’ll find course and registration information.

**Volunteer Opportunities**

The following is a list of some of the volunteer opportunities available to you.

**On Campus:** Alternative Reading Week, Campus Clubs and Groups, International Student and Study Abroad Centre, Note Taking for Disability Services for Students, Open House, Orientation, Peer Health Mentors, Safewalk, Student Learning Services at the Library, Peer Mentors, USSU Centres

**Off Campus:** Student Wellness Initiative Toward Community Health (SWITCH), New Hope Dog Rescue, Bridge City Bicycle Coop.
Frequently Asked Questions

Are students allowed to make audio recordings of lectures for personal use?
This depends on the professor. You **must** ask the permission of your professor before you make a video or audio recording of any lecture, tutorial, etc. as the spoken content is considered the intellectual property of the instructor.

Are there labs or tutorials the first week of school?
Labs typically begin in the second week of classes. However, you should check this with your professor, or check for a course outline or syllabus in the Course Tools section of PAWS, as it will include a lecture and lab/tutorial schedule.

Can I still join a Learning Community after registration has begun?
Yes – although we strongly recommend that students sign up for a Learning Community to guarantee their spot before course registration begins in June. Once registration opens, registration for a Learning Community will be based on the availability of remaining spaces.

Can I take classes at other universities while I am a student at the U of S?
Yes, but you should apply for Visiting Student status first. This involves coming to the Undergraduate Student Office in Arts 265 to pick up a request form, filling it out, and submitting it along with a course description or syllabus of the course you intend to take. Once approved, this not only makes you eligible for a modified admissions process at the other university, but it also lets you know ahead of time whether or not the course will count toward your degree or not. If it won’t, this enables you to select and re-submit a different course for pre-approval.

Can you tell me which professors are “good”?
All professors at the University of Saskatchewan are highly qualified in their fields and greatly interested in the subject areas that they teach. While some teachers are more charismatic or entertaining than others, the fact is that what makes a teacher good often has a lot to do with the “fit” between the ways the student learns and the instructor’s teaching style. It will be more helpful to you in the long run to reflect on your learning needs as a student. How do you learn most effectively? How do you take in and organize information? Are there types of knowledge that are easier for you to learn than others? Knowing these things about yourself will enable you to learn and study effectively, regardless of whether or not the instructor teaches in a way that is intuitive to you. For help with learning and study strategies, visit the Student Learning Services website and peruse their online resources, stop in and see them in person at Murray 106, or sign up for a workshop (workshops September – April only).

Do I have to do a four-year degree in four years?
No. The “Four Year” in a Four-year Bachelor of Arts or Bachelor of Science degree refers to the amount of time it would take a student to complete the degree if they were registered in a full course load, from September to April, for all four years. It is not a maximum amount of time allowed to complete the degree, or a deadline of any kind. In fact, a large number of students choose to take fewer than five courses per term because they are also working part-time, thus extending the length of their degree by a term or two.

How approachable are professors and TAs when it comes to extra help?
Most professors and teaching assistants are invested in student success and are therefore very approachable when it comes to providing their students with clarification on course concepts. You can visit your professor or TA during assigned office hours or contact them about scheduling a private appointment. That being said, professors and TAs are usually less inclined to provide help to students who have decided to regularly skip class or are requesting help the night before an exam.
How do I access my class notes?
If your professor decides to provide class notes or slides, they will be posted in Blackboard (accessible through your PAWS account by clicking on “Course Tools”). Keep in mind that not all professors choose to provide notes or summaries, so you should always be prepared to take your own during your lecture, tutorial, etc. Also, keep in mind that even if your professors do provide notes, it is a good idea to add your own in addition to what they are providing (such as what they discuss in class).

How do I declare my major?
Students can declare their major (and minor, if desired) through PAWS, under the Arts & Science channel. Please note, students often declare their major and change their mind. It is okay to change your major! Please book an appointment with an academic advisor if you require assistance with choosing your major.

How do I know which books I need?
There are a couple of ways to find out. One is through the “My Textbooks” option in PAWS (in the “Academics” channel). Another is via the UofS bookstore’s website. Once you are registered in courses you can visit the bookstore’s website and click on “My Textbooks” to see a customized list of your required texts. Please note that this feature is only available once faculty have submitted their book orders to the bookstore.

How long do I have to drop a course without receiving a penalty?
Every term there are numerous registration deadlines that dictate how much tuition will be refunded to students for dropped courses and whether an academic penalty will apply. There is also a cutoff date each term, about a month before the term ends, which is the last chance to drop a course. After this date, it won’t be possible to withdraw from the course and you will be assigned a numeric grade based on the coursework you have completed. Make sure you are familiar with the registration deadlines, view them on p. 8 for the 2017-2018 year. If you aren’t sure whether or not you should drop a course, call (306) 966-4231 to book an appointment with an academic advisor where you’ll be able to discuss your options.

How many classes should I take?
Firstly, if your goal is to qualify to be admitted into a professional program such as Dentistry or Law, you must make sure you are familiar with their admission requirements. Some programs don’t allow you to take a reduced course load. Also, certain types of funding, e.g., student loans, band funding, etc., require certain course loads, so make sure you familiarize yourself with any stipulations associated with your funding. For other students, there are a couple of considerations.

Your first year will involve a lot of learning related to being successful in university – essentially learning how to be a student. If you want to reduce your course load and consider this type of learning your fifth class, you will reap the benefits throughout your academic career. Also, many students find that having a reduced course load allows them to achieve higher marks because they have more time to devote to each class. If you are a science student, it is recommended that you limit the number of courses with labs to a maximum of three per term, simply because labs have their own coursework and will contribute to your overall workload the same as another class would. If you wish to take a full course load, the other two would be social science, humanities, or fine arts courses. Lastly, if you have other responsibilities outside of school, then you may want to try a reduced course load at first and see how it works for you. It is better to add to your workload next term than to overload yourself at the outset and get poor grades as a result.

Please note that “full time status” and “full course load” are not the same thing. “Full time status” in Arts & Science is 9 c.u., or three courses, per term. A funder, employer, or other agency or institution may have a different definition so please ensure you familiarize yourself with their requirements. A “full course load” is 15 c.u., or five courses, per term.

How much time is recommended for students to spend on school work outside of class?
A general rule of thumb is that students should spend two to three hours on school work outside of class for every one hour spent in class. So, if you have a course that requires you to attend three hours of lecture per week, you should probably be spending an additional six to nine hours outside of class reading your textbooks, making notes, studying, or working on assignments. This rule would also apply to time spent in labs, which is why it is recommended to limit the number of lab-based courses to three per term because the lab is like an extra class.

I have a diagnosis or condition which I am afraid will affect me academically. What should I do?
Consider consulting with Disability Services for Students to see if you are eligible for their services. There are more eligible conditions than those listed on the given web page, so if you are unsure, please contact DSS. It will also be helpful to meet regularly with an academic advisor. An advisor can help you stay on track, put you in touch with other supports, and work with you to ensure you are meeting your academic potential. Many students are wary of making use of DSS because they fear repercussions, or feel that their degree is not as legitimate as other students’.

It’s important to realize that these fears are unfounded. DSS is strictly confidential, and using DSS only ensures that you are getting an equitable opportunity to succeed.

I know that university isn’t like high school, but I don’t understand what I’m supposed to be doing differently. Help!
The first step is being aware that there is knowledge you are missing – how to “do” university. There are a couple major differences between your responsibilities as a student in university versus in high school, or even technical or vocational college. A big one concerns responsibility for your learning. Going to class is only part of what you need to do. Generally, you should be spending two to three hours on homework for every hour of class time. During this time, you may be doing in-depth reading of the text or other assigned reading, making study notes (condensed versions of all course materials), reflecting on what you have learned and building connections between course content, doing practice questions, making flash cards, making and writing mock exams, and learning additional academic skills relevant to the course. As the term progresses, this will also include studying for midterms and writing term papers. In addition, you will need to develop a set of related skills to help you succeed, and the first year of university is where students tend to struggle because they don’t have these skills. These include note-taking, test-taking for various types of tests, e.g., multiple choice, essay exams, etc.; time management, understanding academic conventions, critical thinking and analysis, writing skills, writing and referencing conventions in each discipline, and so on. By focusing on these two main areas, you will be doing the majority of what you need to do to be successful in university. If you still aren’t sure, talk to a professor, teaching assistant, academic advisor, and/or senior student in your discipline for more ideas and insight. Also, an academic advisor can help you make a more detailed strategy for building the skills and knowledge that you feel you need.

Is a clicker really needed or can I do without?
If it’s listed as a requirement for the course, then you will need it. A clicker can be used to track attendance or participation in in-class quizzes and other important class components. The Campus Computer Store sells new and refurbished clickers.

Is it hard to make it to class on time with the 10-minute break?
For most students, 10 minutes is enough time to make it to their next class. However, be conscious of where your classes are located. It can be difficult to run from Health Sciences to Engineering or Archaeology in ten minutes if weather conditions are bad. When creating your schedule, it is always important to remember to leave time in your day for eating and bathroom breaks! For students with mobility issues, speak to the professors about possible accommodation and consider consulting Disability Services for Students to see if you are eligible to register.

Is it true that the first lecture in a class isn’t usually very long?
Is taking five courses going to be really difficult?
It depends. Many students, especially those who have other commitments outside of school (volunteering, part-time job, children, etc.) can sometimes find a full course load very demanding. Which courses you register for can also make a big difference. Taking five lab-based courses will be much more time consuming than five non-lab based courses. We advise students to take no more than three lab based classes a term. Doing more is do-able, but students should pay especially close attention to the registration deadlines and think carefully about whether they can handle their course load before the final withdrawal deadline passes. Students have to keep in mind that lab-based courses will have lab assignments, quizzes, and lab finals on top of the demands of their regular class work.

Students will also often take courses during the summer in order to reduce their course load during the fall/winter term. If you are thinking of applying to a professional college, ensure that you fulfill their requirements for how many courses you have to take each semester prior to applying.

What average is required to continue on to second year?
For a student to continue on to second year, without being required to discontinue or put on probation, they need to maintain a CWA of 56.00% or higher. If they have attempted 18 to 30 credit units and have attained an average between 50.00% and 55.99% then they will be placed on probation, meaning that they can continue on in the College of Arts & Science, but will be required to take fewer classes with a maximum of four classes per semester. If someone falls below a 50.00% after attempting 18 to 30 credit units then they will be required to discontinue from the College of Arts & Science for a year. If ever placed on probation or required to discontinue (RTD), it is important that that student sees an academic advisor for academic counseling and to devise a strategy for success. If your grades suffered as a result of extenuating circumstances, you may be eligible to appeal an RTD. For more information, please either book an appointment with an academic advisor, consult the College’s web resources, or visit the Academic and Financial Appeals section of the Academics Channel in PAWS. Please note that depending on the amount of credit units a student has, the promotion standard changes:

<table>
<thead>
<tr>
<th>Credit Units Attempted</th>
<th>Promotion Standards</th>
<th>Probation</th>
<th>Required to Discontinue</th>
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<tbody>
<tr>
<td>18 - 30</td>
<td>56%</td>
<td>55.99 – 50.00%</td>
<td>49.99% and below</td>
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<tr>
<td>31 - 60</td>
<td>58%</td>
<td>57.99 – 54.00%</td>
<td>53.99% and below</td>
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<tr>
<td>61 and above</td>
<td>60%</td>
<td>59.99 – 58.00%</td>
<td>57.99% and below</td>
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What can I do with an Arts & Science degree?
Choosing to complete a degree in the College of Arts & Science means you are able to take a wide variety of courses that lead to a wide range of career choices. A liberal arts or science degree guarantees you a well-rounded education and a host of skills that will make you highly competitive in today’s job market. If you are looking for specific careers that will relate to certain majors, start with department web sites for the specific subject or major that interests you. The Student Employment and Career Centre offers free career counseling for students, so talk to a professional career counselor about different career paths. Do not hesitate to ask your professors for possible career options either. Many of them will know of previous students’ careers after graduation and may have useful information to share.

What do I do if I can’t get into a course?
Keep checking PAWS to see if a seat has opened up. Many students change their classes over the summer or in the first two weeks of class. Therefore, spaces may become available. If you are still unable to register in a course in late August or
early September, you can try contacting the department of that specific course to see if they are allowing Class Limit Overrides for that class. Class Limit Overrides always have to do with the department of whatever class you are hoping to override (e.g. for an English class that is full, you have to contact the English department; for a Biology class, contact the Biology department).

What do I do if I still have more questions?
If you still have more questions, you can book an appointment with an academic advisor in Arts & Science by stopping by Arts 265 or calling (306) 966-4231.

What do you do if you need extra help with a class?
There are various resources available to students who need extra help with their classes. Student Learning Services provides free workshops on a range of academic skills and topics, as well as math and stats help for introductory courses, and writing help to all students. Students interested in hiring a tutor can check the USU Tutor Registry. Student Learning Services’ Hire a Tutor resource, or speak to a specific department about available tutors and/or help sessions for a specific course or subject. The USU Help Centre maintains an exam file of over 1000 old exams that students can use while studying. Most professors will also have scheduled office hours throughout the term for students in their class. Students are encouraged to visit their professors during those times if they need clarification about course concepts, assignments, or grading.

What happens if I get lost on campus?
Ask someone – people are very friendly! If you are outside, you can always use the Arts building as a reference point (it’s the tall tower), which is at the west end of campus and in a west-north direction from the bowl. Alternatively, you could book a campus tour to learn your way around. Before your first day of classes, it is a good idea to come on campus and find the locations of all of your classes so you have an idea of where to go and how long it takes to get there!

What happens if you’re late with handing in an assignment/essay/project?
The course syllabus you receive from your professor will indicate his or her policy on late assignments. Often, a small percentage of your grade will be deducted each day you are late, up until a point when you would receive a zero. Regardless of your professor's late policy, you must complete all of the coursework or it could result in an “incomplete fail” on your transcript, no matter how well you have done in other assignments. If you are in this situation, you should speak to an academic advisor about your options.

What is an easy course to take?
In truth, there are no courses that every student will find easy. Courses a student may find “easy” will vary, depending on his or her skills, talents, interests, and background. The courses that a student tends to do well in are the courses that they are most interested in, and in these cases, being challenged actually adds to the student’s learning and overall satisfaction. Being insufficiently challenged can lead to a loss of motivation, among other things, so be cautious with the type of thinking that looks for “easy” courses. University is supposed to be challenging, so choose challenges you will enjoy, and make use of campus resources to learn how to navigate these challenges skillfully.

What kind of supplies do I need for class (other than the required textbook)?
This depends on the class. Some courses may require you to purchase supplies for lab or project work, while others may only involve note taking. Students will generally show up to their first lecture with something to take notes with (a notebook and pen, a laptop, printed slides, etc.). Any additional materials you may need will be specified in the syllabus, which is available from the professor on the first day of class and/or via Course Tools in PAWS.

What should I do if a textbook I need is sold out?
When do I declare my major?
We recommend that students declare a major as soon as they have decided. This allows students to focus on completing the courses required for their major (degree requirement #6), some of which may be restricted to students who have declared a major in that specific subject or program. Students who have not chosen a major by the end of their second year may prolong their time to completion as a result of needing to complete the required courses in their major. Keep in mind that many students change their major one or more times, so don’t feel dismayed if you feel drawn in a different direction once you have completed some courses. Talk to an advisor or do a “What If” in Degree Works to explore the implications of changing your major.

When should I buy my textbooks?
There is no definite answer as to when students should buy their textbooks. If you choose to purchase your books earlier on, before the semester has begun, you will have a better chance of finding used copies (which are cheaper). Some students like to wait until after classes have started in case they decide to add or drop classes at the last minute. Waiting to buy your books until you have attended the first lecture can also be beneficial because some professors will provide guidance on which texts are required and which ones are only recommended. Some professors also put copies of the textbook on reserve in the library for short term student use, so if purchasing textbooks is a challenge for you, speak to your professor about whether this option will be available. However, the later you wait, the busier the bookstore will be!

Where and how do I get a locker?
Lockers rentals are handled by the departmental/college student society or group associated with that building. For example, to rent a locker in the Arts building, you would need to contact the Arts & Science Students Union (ASSU) or visit Arts 218.

Where can I get help in choosing my courses?
With over 100 junior level courses available in the College of Arts & Science, it’s easy to understand why choosing courses can be such a tough decision for new students! It’s okay to be unsure. One strategy is to read the course descriptions that are found in the Course Catalog of the Course and Program Catalogue and make note of any courses that really interest you. You could also check out the program information to explore programs that interest you and see which courses are required in the major (requirement 6). If pursuing this option, be sure to pay attention to prerequisites before planning to register in any course. Another option is to talk to faculty and other students, especially upper year students, and ask for recommendations. If you are still unsure about your course selection, contact the College of Arts and Science at (306) 966-4231 and book an appointment with an academic advisor.

Who can get a food card? Where do I get it?
For students that live in Residence, your student card is your meal card. Your student card will be swiped at the till for all your meals. Meal plan cards are also available for purchase by any member of the campus community.

Who should I talk to if I want to get into a professional or direct entry college, or to transfer to another university?
If you are interested in applying to another university, or to another college within the U of S, it is important that you contact that college or institution for advising. While academic advisors in the College of Arts & Science can help you choose courses that could fit into a variety of program types - in case you change your major, for example - or help you determine how the requirements for a professional college like Medicine or Education could fit into a degree in Arts & Science, they cannot tell you exactly what you need to gain admission into an alternate college, and may not have the most up-to-date information and advice that is available. Similarly, academic advisors at the University of Saskatchewan are not qualified to advise on the programs at other universities. For information on their programs, transfer credit, and admission requirements, contact an advisor or admissions officer at the relevant institution or program.

**Why should I sign up for a Learning Community?**

There are many benefits to joining a Learning Community as a first year student. Learning Communities are primarily offered to first year students in their fall term, so your opportunity to participate in one is now! Because your entire Learning Community will be registered in a common set of courses, you are guaranteed to know someone in those classes, which can be very helpful if you want to study with someone or borrow class notes. For students coming from out of town or without a pre-defined group of friends, joining a Learning Community can also be a great way to meet new people with similar interests. Since Learning Communities are theme-based, it is likely that you’ll find students in your group that share common interests or academic goals with you (like applying to a specific professional college such as Medicine or Education). Learning Community hours also give you the chance to explore possible connections between your courses in a rich and diverse way. You will get to interact with peer mentors, who are students that have been where you are and found a way to succeed and thrive in the university setting. The Learning Community hours will cover topics such as writing a university style essay, mastering multiple choice exams, learning how to talk to your professors, assistance in finding summer jobs, career paths, and so much more. Registration for First-year Learning Experience (FLEX) Learning Communities and the Aboriginal Student Achievement Program Learning Communities opens on May 8th, 2017 at noon. Spaces fill up fast, so make sure to guarantee your spot before regular course registration opens in June!
# Class Schedule

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**Details (Up to 5 courses + 3 labs)**

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Term Start Date

Term End Date