



APPLICATION FOR REVIEW OF AN INDIVIDUAL STUDENT CLASS PROJECT

Please submit three copies of this form, together with all attachments to the Chair of the appropriate REB (please check), c/o the Ethics Office, Rm 302 Kirk Hall, 117 Science Place, or to the relevant Departmental/College Research Ethics Committee (REC).

- Behavioural REB
Biomedical REB
Departmental/College REC

PLEASE ANSWER EVERY QUESTION. IF A QUESTION DOES NOT APPLY TO YOUR PROTOCOL, WRITE "NOT APPLICABLE (N/A)".

DATE: []

Table with 4 columns: UNDERGRADUATE INVESTIGATOR(S), ADDRESS, PHONE #, E-MAIL

Table with 4 columns: FACULTY SUPERVISOR, COURSE, PHONE #, E-MAIL

TITLE OF RESEARCH PROJECT

[]

Please refer to the Application and Consent form Guidelines of the appropriate REB at http://www.usask.ca/research/ethics_review/ prior to completion of form.

Is this an amendment to a previously approved protocol? YES NO
If yes, approval number Previous Title: []

Anticipated Start Date of the Study: []
Anticipated End Date of the Study: []

Has this research project **been approved** by the University of Saskatchewan REB, or another Ethics Committee where the research will occur? **YES** **NO**
If **Yes**, please attach a copy of the original approval letter and answer the following:

Project Title: _____

Faculty Investigator: _____ Ethics Board: _____

Date of Approval: _____ Approval Number (if any): _____

Address: _____ Phone: _____

Contact Person: _____ Email: _____

1. PURPOSE OF PROPOSED RESEARCH:

Briefly state the purpose of the research.

2. ABSTRACT

Provide a brief statement of the hypotheses (or a brief statement of the research questions) to be examined.

3. PARTICIPANTS:

- a) Describe the procedures for recruiting, selecting and assigning participants.
- b) Describe who will contact participants, and how potential participants will be identified.
- c) Describe the relationship between the investigator(s) and the subject(s) (e.g. fellow students, my club group, my relatives, no relationship).
- d) Will subjects be compensated (financial or otherwise) for their participation? If so, how?

5. PLAN FOR OBTAINING INFORMED CONSENT:

- a) Describe the process by which participants consent to participate in the research project. Please attach a copy of the consent form (or consent script if verbal consent is sought) and assent protocol. Please consult the appropriate REB consent form guidelines at <http://www.usask.ca/research/ethical.shtml>

6. PROCEDURE FOR SUBJECTS WHO WISH TO WITHDRAW

(YES / NO)

- a) Do subjects have the right to withdraw at any time during the research project? If **no**, explain below.

How and when are subjects to be informed of this right?

- b) What procedures will be followed for subjects who wish to withdraw at any point during the study?

e.g. the procedure will be stopped immediately; subjects will be thanked and debriefed; any questions or concerns will be addressed; subjects will/will not receive the same compensation as if they had completed the procedure; data collected up to that point will/will not be destroyed.

7. METHODS/PROCEDURES:

Describe the procedures to obtain research data and attach copies of measures, instruments, questionnaires or interview protocols to be used.

8. DISSEMINATION OF RESULTS:

Indicate how the data collected is intended to be used (thesis, journal articles, conference presentations, etc.).

9. ESTIMATE OF THE RISKS OF THE PROPOSED RESEARCH:

(YES / NO)

- | | | |
|---|--------------------------|--------------------------|
| a) Is there any physical risk? | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Is there any psychological risk? (Might a subject feel demeaned, embarrassed, worried or upset? Could subjects be fatigued or stressed?) | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Is there any social risk? (Possible loss of status, privacy, and/or reputation?) | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Do you see any chance that subjects might be harmed in any way? | <input type="checkbox"/> | <input type="checkbox"/> |

e) Is any deception involved?

f) Are the risks different from those encountered by the subjects in everyday life?

Explain your answers under Section 4. Be sure to explain why alternative approaches involving less risk cannot be used. Procedures for reversing reversible harm should be stated.

10. CONFIDENTIALITY OF DATA:

(YES / NO)

a) Will the data be treated as confidential?

If **yes**, explain the steps that will be taken to ensure confidentiality of the data (e.g. subjects' names will not be recorded; subjects will be referred to by initials or other code). If **no**, explain how this will be communicated to the subjects.

b) If the data are not anonymous, where will the data be stored, for how long, and who will supervise access to the data?

11. DATA/TRANSCRIPT RELEASE:

When the anonymity of participants is compromised, or when culturally sensitive or personally identifying information is gathered, participants should be given the opportunity to review the final transcript and be requested to sign a transcript release form wherein they acknowledge by their signature that the transcript accurately reflects what they said or intended to say. Please attach a sample of this form if applicable. A template is available at www.usask.ca/research/behavrsc.shtml.

12. DEBRIEFING AND FEEDBACK

Indicate how the participants will be debriefed following their participation and describe how the results of the study will be made available to the participants upon study completion.

13. STUDENT TRAINING

In addition to the completion of this application, indicate what training or experience, if any, enables the student to be knowledgeable about the regulations and policies governing research with human participants in order to conduct this study in accordance with the approved protocol.

14. CONTACT NAME AND INFORMATION

Please include name, telephone, fax, email and mailing address.

In submitting this form, I certify that the information provided accurately describes how the research will be conducted.

SIGNATURE:

 Faculty Supervisor

 Student Investigator