**Advisory Committees for the M.A. Musicology and M.Mus. Music Theory Programs**

**Responsibilities of the Supervisor:**

* Compose the Advisory Committee, in consultation with the student, the Graduate Chair, and the Department Head
* Complete the Student-Supervisor Agreement for Thesis-Based Degree Programs before the first annual review (and ideally sooner): <https://students.usask.ca/documents/graduate/student-supervisor-agreement.pdf>
* Complete an Annual Progress Report, which is signed by the student and the Graduate Chair, and is submitted to the CGPS by the Graduate chair <https://cgps.usask.ca/documents/gsr210ProgReport.pdf>
* Ensure that the Student is fulfilling ethics requirements, if applicable
* Meet regularly with the Student, at intervals agreed upon by the Student and the Supervisor in the Student-Supervisor Agreement
* Respond in a timely manner with constructive suggestions/revisions to written work (including proposals, literature reviews, analysis, chapters), as well as research and scholarship applications, reports, manuscripts, or scholarly presentations.
* Supervisors shall ensure that adequate provision has been made for continued supervision and student support during an absence or leave. All such arrangements must be communicated well in advance to the CGPS Dean, academic unit Head and the student. Interim examining and supervisory arrangements to cover a period of absence do not release Supervisors from final responsibility for the adequate supervision of their students. [CGPS Policies and Procedures Manual 3.3. Supervisors on sabbatical or other leave]
* Schedule the thesis defence and notify the Dean of the CGPS (at least three weeks before the defence date)
* Arrange for an External Examiner for the Thesis Defence (at least three weeks before the defence date)
* Complete the defence report and recommendation forms and submit them to the CGPS using the Graduate Defence Forms eForm

**Responsibilities of all Members of the Advisory Committee (Including the Supervisor):**

* Meet at least annually to discuss the student’s program of study (including course selection) and progress towards the completion of the degree. Additional meetings may be held at the request of either the Student or the Supervisor(s). If appropriate, the Student will distribute reports in advance of scheduled meetings with the advisory committee.
* Participate in the Thesis Proposal Defence by reviewing the thesis proposal (the defence will be scheduled at least a week after the submission of the proposal), giving comments and asking questions during the defence, and, when changes are necessary, providing feedback about required adjustments to be made before the proposal is accepted.
* Prior to scheduling the defence, all members of the committee must agree that the thesis is ready to be defended. Committee members may elect to review the chapter drafts as they are completed and/or to review the complete draft of the thesis when the student believes it is ready for the defence.
* Participate in the Thesis Defence by reviewing the thesis (the defence will be scheduled for a date at least three weeks after the formal submission of the thesis), giving comments and asking questions during the Oral Examination, and, when changes are necessary, providing feedback about required adjustments to be made before the thesis undergoes the final submission.

**Degree Requirements – M.A. Musicology (Thesis-Based)**

Master’s degree students have 5 years to complete their degrees.

* Students must maintain continuous registration in MUS 994.
* GPS 960.0 Introduction to Ethics and Integrity
* GPS 961.0 Ethics and Integrity in Human Research, if research involves human subjects
* GPS 962.0 Ethics and Integrity in Animal Research, if research involves animal subjects

A minimum of 15 credit units, including the following:

* 3 credit units from MUS 853.3 Seminar in Musicology I or MUS 854.3 Seminar in Musicology II
* 3 credit units from MUS 822.3 Seminar in Schenkerian Theory, MUS 845.3 Seminar in Music Analysis, MUS 851.3 Seminar in Music Theory, or MUS 855.3 Seminar in 20th Century Music Theory
* 6 credit units from MUS 821.3 Pedagogy of Music History and Musicology: Materials, Methods, and Curriculum Development, , MUS 853.3 Seminar in Musicology I, or MUS 854.3 Seminar in Musicology II, or MUS 898.3 Special Topics
* MUS 811.3 Applied Performance Seminar I (with permission), or an alternate approved course (note: this can include 800-level music courses, 800-level courses from outside the department, or 300-/400-level courses, if appropriate to the student’s program of study)
* MUS 994.0 Research
* MUS 990.0 Music Forum
* completion of a comprehensive examination
* participation in professional activities
* completion of a thesis

**Degree Requirements – M. Mus Music Theory (Thesis-Based)**

Master’s degree students have 5 years to complete their degrees.

* Students must maintain continuous registration in MUS 994.
* GPS 960.0 Introduction to Ethics and Integrity
* GPS 961.0 Ethics and Integrity in Human Research, if research involves human subjects
* GPS 962.0 Ethics and Integrity in Animal Research, if research involves animal subjects

A minimum of 15 credit units, including:

* MUS 822.3 Seminar in Schenkerian Theory
* MUS 990.0 Music Forum
* MUS 994.0 Research
* 3 credit units from MUS 821.3 Pedagogy of Music History and Musicology: Materials, Methods, and Curriculum Development, MUS 853.3 Seminar in Musicology I or MUS 854.3 Seminar in Musicology II
* 6 credit units from the following: MUS 845.3 Seminar in Music Analysis, MUS 851.3 Seminar in Music Theory, MUS 855.3 Seminar in 20th Century Music Theory, MUS 898.3 Special Topics, or MUS 899.6 Special Topics
* MUS 811.3 Applied Performance Seminar I (with permission), or an alternate approved course (note: this can include 800-level music courses, 800-level courses from outside the department, or 300-/400-level courses, if appropriate to the student’s program of study)
* completion of a comprehensive examination
* participation in professional activities
* completion of a thesis