

## Nominations Committee

### (a) Role and Responsibilities

- i. To transmit to Faculty Council the names of the term-limited voting members of Faculty Council, from the constituents as listed and in a manner as prescribed in Part One, III, 3 of the College Bylaws, and as enumerated in Part One, III, 1 (b) of the College Bylaws.
- ii. To nominate candidates for election as members of the standing committees of the Faculty Council, with the exception of the Nominations Committee.
- iii. To nominate candidates for election as members or chairs of special committees of the Faculty Council.
- iv. To appoint persons to standing or special committees as required in the case of a vacancy or an unfilled position. Such action shall be reported at the next meeting of the Faculty Council.
- v. To nominate candidates for election as members of any other committee or body that requires representation from the Faculty Council.

### (b) Composition

- **Two (2) faculty members of academic disciplines in the College affiliated with each of the Sciences, Social Sciences, and Humanities and Fine Arts**
- Chair of the Faculty Council (ex officio)
- College Secretary (non-voting)

### (c) Procedures

- i. The Chair shall be elected by the Committee.
- ii. Quorum shall be four (4) voting members of the Committee
- iii. The Committee shall meet at least twice a year.