

## Academic Programs Committees

### (a) Common Roles and Responsibilities

Each Academic Programs Committee has the following authority and responsibility for the course and program proposals which are assigned to it, as outlined in 5. (b) ...

- i. To approve the following:
  - All proposals which require only College-level approval, as described in the Curricular Changes Authority Chart, in the Course and Program Approvals Handbook, Office of the University Secretary, University of Saskatchewan;
  - Automatic transfer credit for courses offered by other Colleges that are proposed for credit in an existing or proposed program.
- ii. To review and recommend for approval by submission to the University Course Challenge (UCC) all proposals which require only UCC approval, as described in the Curricular Changes Authority Chart, in the Course and Program Approvals Handbook, Office of the University Secretary, University of Saskatchewan.
- iii. To review and recommend to Faculty Council, for forwarding to the Academic Programs Committee of University Council, all proposals which require Academic Programs Committee of University Council approval, all proposals which require University Council approval, and all proposals which require Board of Governors approval, as described in the Curricular Changes Authority Chart, in the Course and Program Approvals Handbook, Office of the University Secretary, University of Saskatchewan and in the Bylaws of the Board of Governors.

### (b) Committee Name, Specific Roles, and Compositions

#### **Academic Programs Committee (B.Sc.)**

This committee has the authority and responsibility, as outlined in 5 (a) and below, for all Arts & Science proposals pertaining to courses that both carry the science attribute (SCIE) and for which the department with jurisdiction over the course is in the College of Arts & Science, any additional courses in subjects for which the SCIE attribute is carried by the majority of courses and the department with jurisdiction over the course is in the College of Arts & Science, and any course in a subject under the academic authority of the Dean's or Vice-Dean's Office which carries the Arts and Science No Program Type (ARNP) attribute which has a focus in one or more areas that is currently assigned the SCIE attribute and the department with jurisdiction over the course is in the College of Arts & Science; for all proposals pertaining to Bachelor of Science programs; and for all proposals pertaining to Certificate, Minor, or Recognition programs comprised of a 4/5 majority of courses which carry the SCIE attribute and the department with jurisdiction over the course is in the College of Arts & Science.

The committee will approve the following:

- Final exam exemptions for courses;

#### (i) Composition

- Six (6) faculty from departments which are the academic home of a BSc program and broadly representative of these programs



- One (1) faculty representative from departments which are not the academic home of a BSc program
- One (1) faculty representative from the departments of Anatomy, Physiology and Pharmacology or Biochemistry, Microbiology and Immunology
- Vice-Dean Academic or designate (ex officio)
- One (1) representative of the Sessional Lecturers, who regularly teaches one or more courses that carry the science (SCIE) attribute
- Director, Programs Office, Arts and Science (non-voting)
- One (1) staff member from the Arts and Science Undergraduate Student Office, appointed by the Associate Dean, Students (non-voting)

(ii) Procedures

- The Chair shall be elected by the Committee.
- Quorum shall be 6 voting members of the Committee.
- The Committee shall meet regularly as required.