Academic Affairs Committee

(a) Role and Responsibilities

i. To recommend to the Faculty Council for forwarding to the Academic Programs Committee of the University Council:
   - requirements for admission to programs of the College;
   - candidates for degrees, diplomas and certificates;
   - candidates for scholarships, prizes and other awards and honours that are not dependent upon grade point average.

ii. To establish and publish rules and methods for the progression and graduation of students and for their suspension or requirement to withdrawal permanently for failure to meet the requirements for progression.

iii. To approve admission to the honours program, based on recommendations from departments, program coordinators and other academic units.

iv. To establish and maintain a sub-committee to hear allegations of academic misconduct as provided for under the University Council’s regulations governing academic misconduct.

v. To establish and maintain a sub-committee, which rules in cases of student appeals and grievances and academic dishonesty.

(b) Composition

- Two (2) faculty members of academic disciplines in the College affiliated with each of the Sciences, Social Sciences, and Humanities and Fine Arts
- One (1) faculty representative from STM or designate
- One (1) faculty representative from departments within the Division of Biomedical Sciences that offer BSc degree programs through the College of Arts and Science, or designate
- Dean of Arts and Science or designate (ex officio)
- Associate Dean, Students, Arts and Science
- Chair of the Faculty Council (ex officio)
- One (1) representative of the Sessional Lecturers
- President, ASSU or designate
- Director of Student Academic Services (non-voting)

(c) Procedures

i. The Chair shall be elected by the Committee.

ii. Quorum shall be seven (7) voting members of the Committee, including a minimum of four (4) faculty members.

iii. The Committee shall normally meet two (2) or three (3) times each term.