

## **Overrides for English Classes**

The Department of English grants class overrides for English (ENG) classes only in exceptional circumstances. Our reasons apply to both in-person and online classes.

- We don't grant class limit overrides because the effectiveness of our courses depends, to a great extent, on the time and attention that our instructors can give to our students. Limiting enrolments enables us to maintain a high quality of instruction.
- Some of our classes have seats reserved, in whole or in part, for students in specific programs, learning communities, or colleges. These seats may fill up, or they may not. In order for us to support these programs and respect their students, we protect those reserved seats and don't release them to other students.

Please follow these instructions to determine whether your override request will qualify for consideration.

## What is your situation?

- You would like to register in a class section that is full.
- You would like to register in a class section that is not open to students in your college or program.
- You would like to register in a class section that has reserved seating, so the class isn't full, but the system won't let you take one of the reserved seats.

## We do not grant class limit overrides or class restriction overrides in these cases.

We suggest:

- Searching for other courses, classes, or sections that are open.
- Asking an <u>academic advisor</u> to help you select other classes that will fulfill your program requirements.
- Checking the registration system frequently to see if a spot opens up in the class you want.

## When to request a class override?

There are **very few situations** in which we may grant a class override request. Here they are.

- You would like to register in a class that is **not full**, but requires *either* a pre-requisite that you don't have, *or* the permission of the instructor.
  - This may be the case for a senior seminar or creative writing course.
    - If it is for a 400-level seminar, contact the Undergraduate Chair.
    - If it is for a creative writing course, submit a class restriction override request.
- You are a Gabriel Dumont Institute student trying to register for a SUNTEP class.
  - Make sure you check with your program head to see if this is advisable, and if it is, then submit a class restriction override request. Please notify us that you have already consulted with your program head.
- ➤ You need a specific **senior-level** ENG class to graduate, you need to graduate this year because of financial or personal commitments or constraints, no other options are available to you, and the class you need is full or restricted.
  - In this situation we may grant a class limit or class restriction override, but we strongly recommend that you will have first consulted with a student advisor to ensure that you have explored all your options. In your override request, please provide the name of your student advisor. If you are an English Honours student, you should consult the English Undergraduate Chair.