

Late Enrolment Policy - Addendum

approved by Faculty Council – May 13, 2021

(approved by the Academic Affairs Committee on March 29, 2021)

To be eligible for a late enrolment request, students must satisfy all the following criteria:

completion of at least 30 credit units, a CWA of at least 60%, and approval of the instructor.

Deadlines for submitting late enrolment requests for Arts and Science courses as follows:

Full Terms	
Fall Term, September to December Winter Term, January to April Spring + Summer, May to August	No later than three weeks following the first day of classes.
Spring and Summer Quarters	
Spring Session, Q1 May Spring Session, Q2 June Summer Session, Q3 July Summer Session Q4 August	No later than three days following the first day of classes.
Spring and Summer Terms	
Spring Term, Q1+Q2 May-June Summer Term, Q3+Q4 May - August	No later than one week following the first day of classes.

Late enrolment deadlines are intended for students who experience an extenuating circumstance that prevent them from completing their registration by the course add deadlines established by the university. Requests will be considered on a case-by-case basis and approval will be at the discretion of the College of Arts and Science.