

Emergency Evacuation and Response

In the Event of an Emergency Call 306-966-5555 or 911

Description of this Location: John Mitchell Building, 118 Science Place, First Floor, Room 141

Evacuating from this Location:

Evacuate from the workshop through one of the two direct exits; then gather close to the Engineering Building, out of the way of emergency responders.



Legend:

	You Are Here		Eyewash
	First Aid Kits – first aid kits are located in Rooms 83 (props), 88.2 (wardrobe), 141 (workshop) and 196.		Fire Alarm Pull Station
	Automated External Defibrillator (AED) – located in every Campus Safety patrol vehicle.		Fire Extinguishers
	Evacuation Exit – use closest exit whenever possible during an evacuation; follow primary route and posted exit signs in the building; report to the nearest Marshalling Area.		Marshalling Areas – evacuation gathering points
	Primary Evacuation Route		Safe Rooms
	Secondary Evacuation Route		Shelter in Place
			Open or Inaccessible

Medical Emergency:

1. Try to ensure the scene is free from further hazard.
2. Call Campus Safety at **306-966-5555** to report; Campus Safety will help to assess the situation and provide immediate assistance. Call **911** as necessary.
3. Solicit assistance from others formally trained in providing emergency first aid.

Severe Weather Lockdown:

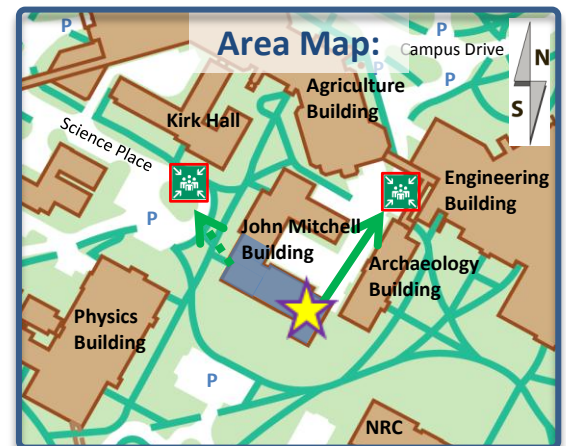
1. Upon receipt of **USafe** notification cease work activities and seek safe shelter in designated interior rooms, or seek shelter in place if possible.
2. Call **306-966-5555** to report severe weather.
3. Watch for further **USafe** messages.

Evacuation Emergency:

1. Upon discovery of the need to evacuate **pull the fire alarm and evacuate** (emergency responders are notified when the alarm sounds).
2. Upon hearing the fire alarm (>10 sec) **remain calm** and evacuate in an orderly fashion using the primary route.
3. Report to the nearest Marshalling Area (see Area Map below).
4. If you pull the fire alarm or have information about the alarm report to emergency responders.

Violent Threat Lockdown:

1. Cease working, seek safe shelter and call **911**.
2. Lock door(s), cover windows, turn off lights & hide.
3. Put phones on silent; watch for **USafe** messages.
4. Remain hidden until cleared by emergency response personnel.



USafe:

For more information and to register for the USafe emergency notification system visit:
<http://www.usask.ca/usafe>

Further Information:

The points provided above are only for basic reference; for more detailed information see the John Mitchell Building Local Emergency Response Plan and Building Evacuation Plan available:
On the wall across from Room 196 John Mitchell Building