The promotion standard ensures adequate progress is made and students meet the standards for graduation. If a student cannot achieve the promotion standard, they are not making satisfactory progress. Your Cumulative Weighted Average (C.W.A.) is based on all University of Saskatchewan courses attempted, including failures (except for the lower grades on retaken courses). Your average also includes INF (incomplete-fail), WF (withdraw-fail) and ABF (absent-fail) grades. A numeric grade will be assigned by the instructor based on work completed in the course and this will be used in the calculation of averages.

**Retaking Courses**
If you have failed a University of Saskatchewan course, you can retake the course. If you have received a mark of between 50% to 59% in a course, you can retake it **once** as permitted by College policy. Only the higher University of Saskatchewan mark is used in the average but the lower mark remains on the transcript. Once you have passed an upper-level class, no prerequisite class can be retaken for a higher mark. For example, BIOL 120.3 and 121.3 cannot be retaken if you have already passed BIOL 211.3 at the University of Saskatchewan or its equivalent at another university.

You cannot raise a lower mark from a University of Saskatchewan class with a class from another institution. For example, if you fail BIOL 120.3 and 121.3 here but retake an equivalent course to BIOL 120.3 and 121.3 at another university, you can use the transfer course in your program but your original failing mark for BIOL 120.3 and 121.3 would stay in your University of Saskatchewan average.

**What happens if my grades are too low?**
The College calculates your C.W.A. at the beginning of June (or later, if you have deferred exams). You are notified by e-mail if your grades do not meet the promotion standard. Students who do not meet the promotion standard are either:

- **Required to Discontinue (RTD)** for one year (Sept 1 to August 31)
- **Probation**, which restricts students to 24 credit units during the next regular session (a maximum of 12 credit units per term).
- **Required to Discontinue** appears on your transcript. Probation does not appear on the transcript.

Arts and Science students who return after their first RTD are readmitted to the College when they submit their re-admission application. If a student is RTD’d a second time, they must submit an appeal before they can be readmitted to the College.

**What if my marks don’t improve?**
Because the Promotion Standard increases as you take more classes, if you are placed on probation one year you may well be Required to Discontinue the next unless your marks improve significantly.

**Graduation standard in the major**
The Promotion standard is based on the overall average. **To graduate, you must also meet the graduation standard in your major subject.** Being placed on Probation or RTD will alert you that your overall average is too low, but it is up to you to watch your major average. If it is too low, you should consult with an academic advisor in the Undergraduate Student Office to discuss what you can do to improve your marks and raise your average. You may also wish to consider changing your major.

**I failed in my first year. Can I ever graduate?**
The College also uses an Alternative Graduation Standard and an Alternative Promotion Standard for students who have done poorly in the first or second year of studies. Provided you have performed better in the last two years of study, these standards ignore the marks from the first year or second year.

**Appeals**
You can appeal being Required to Discontinue or being placed on Probation if you experienced extenuating circumstances which help to explain why your marks in that year were unusually low. Students must provide supporting documents related to their circumstances. Students are expected to resolve these problems before returning to school and/or have a strategy in place for addressing the problems. Students may also appeal for Retroactive Withdrawals from courses if extenuating circumstances have impacted their academic performance. The appeal should be made as soon as possible and must be very well documented.
Normally, such appeals are only considered if they relate to academic performance and difficulties experienced within the last two years. In each case, extenuating circumstances could include health issues experienced by the student or a family member, unexpected financial difficulties, an undiagnosed learning disability.

It is important to note that students must improve their academic performance before they can graduate. Failure to meet the Graduation Standard cannot be appealed. You cannot receive your degree if you do not meet the Graduation Standard.

A. Arts and Science Promotion Standards

Promotion Standard:

<table>
<thead>
<tr>
<th>Credit Units Attempted</th>
<th>Promotion</th>
<th>Probation</th>
<th>RTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 - 30</td>
<td>56%</td>
<td>55.99 - 50.00%</td>
<td>49.99% or less</td>
</tr>
<tr>
<td>31 - 60</td>
<td>58%</td>
<td>57.99 - 54.00%</td>
<td>53.99% or less</td>
</tr>
<tr>
<td>61 or more</td>
<td>60%</td>
<td>59.99 - 58.00%</td>
<td>57.99% or less</td>
</tr>
</tbody>
</table>

Alternative Promotion Standard:

<table>
<thead>
<tr>
<th>Credit Units Attempted</th>
<th>Average calculation based only on:</th>
<th>Promotion</th>
<th>Probation</th>
<th>RTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 - 78</td>
<td>last 18 to 48 cu</td>
<td>62%</td>
<td>61.99 - 58.00%</td>
<td>57.99% or less</td>
</tr>
<tr>
<td>78 or more</td>
<td>last 48 to 60 cu</td>
<td>62.5%</td>
<td>62.49 - 60.00%</td>
<td>59.55% or less</td>
</tr>
</tbody>
</table>

Alternative Promotion and Graduation Standards allow students who failed courses during their first or second year at University to graduate provided they achieve higher marks in their last two years.

B. Arts and Science Graduation Standards

All of the following standards exclude the lower grades on re-taken courses.

Overall Graduation Standard:
B.A. Three-year, Four-year; B.Sc. Three-year, Four-year; B.A.&Sc Four-year; B.Mus; Post-Degree Specialization Certificate (PDSC): 60% overall average.

Graduation Standard in the Major:
B.A. Three-year, Four-year; B.Sc. Three-year, Four-year; B.A.&Sc Four-year; B.Mus; Post-Degree Specialization Certificate (PDSC): 62.5% average on all courses attempted that are included in the major average calculation
B.A. and B.Sc. Honours, B.A.&Sc Honours, B.F.A.: 70% average on all courses attempted that are included in the major average calculation

Overall Alternative Graduation Standard:
B.A. Three-year, Four-year; B.Sc. Three-year, Four-year; B.A.&Sc Four-year; B.Mus; Post-Degree Specialization Certificate (PDSC): 62.5% overall average on last 60 credit units.
B.A. and B.Sc. Honours, B.A.&Sc Honours, B.F.A.: 75% overall average on the last 60 credit units or more.

Alternative Graduation Standard in the Major:
B.A. and B.Sc. Three-year: 62.5% average on all senior courses (200-level or higher) attempted in the major.
B.A. and B.Sc. Four-year, B.A.&Sc Four-year, B.Mus, Post-Degree Specialization Certificate (PDSC): 65% average on all senior courses (200-level or higher) attempted in major.
B.A. and B.Sc. Honours, B.A.&Sc Honours, B.F.A.: no alternative graduation standard in the major. The normal Honours standard in the major must be met to receive these degrees.

Graduation Standard in the Minor and in Recognition
62.5% on all required courses attempted. Completion of a Minor or Recognition in a Language is not required to receive a degree so there is no alternative standard.