TIPS FOR SUCCESS

Go to class.
Getting to class should be your number one priority. In any course, missing classes always means missing material that's going to be covered on tests. Missing one class period is approximately the same as missing 5% of your total class time. Getting to class means being there when it starts and staying until it ends.

If the course isn’t what you expected, or you are not enjoying it see an academic advisor.

Go to the first class.
This will be your first opportunity to meet your instructor and find out what the course entails. You will also be informed of the text requirements for the course. If you decide you do not want to take the course, it is your responsibility to use the proper procedure through PAWS to drop any course you register for and decide not to take. Remember, you cannot drop a course by not attending the class.

Buy your books.
It's important to have your own copy of your books --- don't be tempted to share books with other students. You may want to buy your books before classes begin; if not, make sure you have them by the second class meeting. If you are buying a second hand book, be sure it is the correct edition and publisher. You can search for required textbooks ahead of time by visiting the University Bookstore online at www.uofsbookstore.com

Keep up with your reading.
Your instructor will tell you what material you will be responsible for in your textbooks. You will be given a written outline of the course the first week of class called a syllabus. If you have any questions about your assignments, be sure to ask your instructor. Check the syllabus to ensure that you are attending the correct section of the course. Confirm this by checking the section in which you are registered through PAWS.

Get to know your instructor.
At the least, know their names, their office locations, their office hours and how to reach them by phone and by email. If they don't give you this information, ask. The best way to get to know your instructor is to see them during their office hours. Office hours are specific times the instructor has set aside to meet with students outside of class. During office hours instructors can help you or explain things to you on a one-on-one basis.

Get to know someone in your class.
This will give you someone to study with, or if you have to miss a class you might be able to arrange to photocopy the notes from the missed class. Learning Communities are a great way to get to know your classmates. Learn more at http://www.usask.ca/ulc/ic/

Ask questions.
Whenever you don't understand, ask. You can ask questions during class or during office hours. Don't be afraid to ask questions ... it means you are interested in knowing more about the subject area. Asking questions indicates your involvement and makes lectures more interesting.

Turn things in on time.
You will create problems for yourself if you turn assignments in late. Professors are strict about these deadline dates and will only allow extensions to these dates in serious situations. If you have concerns, speak with the professor before the deadline.

Don't miss tests or assignments.
Instructors are NOT REQUIRED to let you make up a mid-term exam or hand in assignments late. If you know you’re going to miss something, talk to the instructor as soon as possible.